

# **BOARD MEETING**

**THURSDAY, JULY 22, 2010**

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# **A G E N D A**

## **SPECIAL ADMINISTRATIVE BOARD**

**MR. RICK SULLIVAN**

**MS. MELANIE ADAMS**

**MR. RICHARD GAINES**

## **SUPERINTENDENT OF SCHOOLS**

**DR. KELVIN R. ADAMS**

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## Meeting Agenda



# ST. LOUIS PUBLIC SCHOOLS

# SPECIAL ADMINISTRATIVE BOARD MEETING

**THURSDAY, JULY 22, 2010 - 6:00PM**

**ADMINISTRATIVE BUILDING-801 N. 11<sup>TH</sup> STREET**

# AGENDA

- 1) Call to Order
- 2) Roll Call
- 3) Pledge of Allegiance
- 4) Public Comments
- 5) Approval of Open Minutes
  - May 15, 2010
  - May 20, 2010
- 6) Superintendent's Report
  - a) Information Items
  - b) Action Items
    - i. Consent Agenda
- 7) Board Member Updates
- 8) Adjournment

NOTES:

[illegible]

## OPEN MINUTES

5/15/10





**Special Meeting**  
**2/17/10**

3/9/10

## Consent Agenda



**ST. LOUIS PUBLIC SCHOOL DISTRICT  
SUPERINTENDENT'S REPORT  
July 22, 2010**

**1.0 Preliminary**

**1.1 CONSENT AGENDA**

- 1.2 Information Items Only**
- 1.3 Business Items – Action Required**
  - a) Consent Agenda

**07-22-10-01** To approve a Memorandum of Understanding with Aramark to provide school-to-work transition training for Nottingham CAJT special education students for the period July 23, 2010 through June 30, 2011.  
**FUNDING SOURCE:** There is no cost associated with this request

**07-22-10-02** To approve the Local Compliance Plan Certification Statement to the Missouri Department of Elementary and Secondary Education (DESE) regarding implementation of Part B of the Individuals with Disabilities Education Act.  
**FUNDING SOURCE:** There is no cost associated with this request

**07-22-10-03** To approve the printing cost of the Student Code of Conduct Handbook for the 2010-2011 school year at a cost not to exceed \$40,000, pending funding availability.  
**FUNDING SOURCE:** GOB

**07-22-10-04** To approve a third party contract with Blue Hills Community Services, a provider for disbursement of funds to non-public schools for Title II-A and Title IV-A programs for the period October 1, 2010 through September 30, 2011 at a cost not to exceed \$650,000, pending funding availability.  
**FUNDING SOURCE:** NON-GOB

**07-22-10-05** To approve the ratification of a contract with Pearson Education for the purchase of Pre-K communication arts textbooks, teacher and student resources and District-wide supporting software for the 2009-2010 school year at a cost not to exceed \$485,048.98, pending funding availability.  
**FUNDING SOURCE:** GOB

**07-22-10-06** To approve the ratification of a contract with K-Force to provide an individual to perform the duties of Director of Fiscal Control for the period January 27, 2010 through July 25, 2010 at a cost not to exceed \$78,600.  
**FUNDING SOURCE:** GOB

**07-22-10-07** To approve a contract renewal with SMART Business Advisory and Consulting to perform the required GASB 45 benefits actuarial evaluation for the period August 1, 2010 through October, 2011 at a cost not to exceed \$11,300, pending funding availability. This approval will be the third and last year of this contract.  
**FUNDING SOURCE:** GOB

**AUGUST 5, 2010 ITEMS FOR CONSIDERATION**

**08-05-10-01** To approve the June 2010 Monthly Budget Transaction Report.  
**FUNDING SOURCE:** Does not apply

- 08-05-10-02** To approve the rescission of District Policy P5144.1 and the adoption of the School Violence Intervention Policy to replace the rescinded policy as draft by the Safety and Risk Management Committee.  
**FUNDING SOURCE:** There is no cost associated with this request
- 08-05-10-03** To amend the current school name and/or program of Mallinckrodt Academy of Basic Instruction, Busch Academic and Athletic Academy and Humboldt School beginning the 2010-2011 school year.  
**FUNDING SOURCE:** There is no cost associated with this request
- 08-05-10-04** To approve the designation of Henry Elementary School as a Pilot School beginning the 2010-2011 school year.  
**FUNDING SOURCE:** There is no cost associated with this request
- 08-05-10-05** To approve a contract with Cheryl V. Ward to serve as Manager of the St. Louis Plan for the period August 6, 2010 through June 30, 2011 at a cost not to exceed \$52,000, pending funding availability.  
**FUNDING SOURCE:** GOB (Funds subsidize by Desegregation Funds)
- 08-05-10-06** To approve a sole source contract renewal with International Institute to provide substitute teachers for the Adult Education Literacy classes for the period August 6, 2010 through June 30, 2011 at a cost not to exceed \$12,000, pending funding availability.  
**FUNDING SOURCE:** NON-GOB
- 08-05-10-07** To approve a sole source contract renewal with International Institute to provide on-site supervision of the Adult Education and Literacy classes for the period August 6, 2010 through June 30, 2011 at a cost not to exceed \$6,000, pending funding availability.  
**FUNDING SOURCE:** NON-GOB
- 08-05-10-08** To approve a sole source contract renewal with Urban Strategies for a certified teacher at the Jefferson School for the adult education literacy classes for the period August 6, 2010 through June 30, 2011 at a cost not to exceed \$5,000, pending funding availability.  
**FUNDING SOURCE:** NON-GOB
- 08-05-10-09** To approve a contract renewal for year two, August 6, 2010 through June 30, 2011, with a third year option with Career Cruising. This contract is for license fees and training and support services that will be intended for middle and high school students at a cost not to exceed \$24,370.00, pending funding availability.  
**FUNDING SOURCE:** NON-GOB
- 08-05-10-10** To approve a contract renewal for year two, that includes contract modification, with Schoolnet for the period August 6, 2010 through June 30, 2011 for software license, test bank license and support service fees at a cost not to exceed \$390,000, pending funding availability.  
**FUNDING SOURCE:** GOB
- 08-05-10-11** To approve the purchase of physical education equipment, i.e., jump ropes, hula hoops, bean bags, low intensity tennis balls, etc., from School Specialty, S&S Worldwide, Johnny Mac Sporting Goods and Sport Supply Group, Inc. at a total combined cost not to exceed \$40,000, pending funding availability.  
**FUNDING SOURCE:** GOB
- 08-05-10-12** To approve the sale or disposal of surplus property at the district's Warehouse. If approved, the sale or disposal will occur July 23, 2010 through June 30, 2011.  
**FUNDING SOURCE:** There is no cost associated with this request

**July 22, 2010**





# SAINT LOUIS PUBLIC SCHOOLS

Date: June 18, 2010

To: Kelvin R. Adams, Ph.D.

From: Dr. Carlinda Purcell, Dep. Supt. - Academics

## VENDOR SELECTION METHOD:

☐ RFP/Bid  
☐ Sole Source  
☐ Contract Renewal Previous Bd. Res. #  
☒ Memorandum of Understanding

Agenda Item:  
Information:  
Conference:  
Action:

☐  
☐  
☒

07-22-10-01

## SUBJECT:

To approve the MOU with Aramark to provide school to work transition training for special education students. This service will be provided at CAJT at Nottingham. The MOU will cover the period July 23, 2010 to June 30, 2011.

## BACKGROUND:

The program will provide instruction in necessary job skills for the food service / custodial housekeeping industry. Once the student has demonstrated proficiency in necessary skills, the student will be placed in a volunteer/paying position with Aramark or other appropriate placement in the food service / custodial housekeeping industry.

CSIP: Goal # SLPS Goal #2 - Process and Performance Row # 44 MSIP: 7.6.1

FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	-	-	-	-	Requisition #:
Amount:	Not Applicable				
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Cost not to Exceed:	Not Applicable	Pending Funding Availability	Vendor #:		

Department: CAJT at Nottingham

Requestor:

Brian O'Connor, Principal

Brian O'Connor, Principal  
Blake Yarde, Dep. Supt. - Institutional/Advancement

Dr. Carlinda Purcell, Dep. Supt. - Academics

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Kelvin R. Adams, Ph.D., Superintendent



## MEMORANDUM OF UNDERSTANDING (NON-FUNDRAISING)

This Memorandum of Understanding ("MOU") is entered into by and between the Saint Louis Public Schools ("SLPS") and Aramark on this 23<sup>rd</sup> day of July, 2010.

**The purpose of this Memorandum of Understanding is to establish a partnership between Aramark and the St. Louis Public Schools in order to provide school to work transition training for special education students.**

**1. Fundraising:** It is understood by The Agency that the SLPS does not endorse any fundraising efforts by the Agency, whether or not associated with the activities and duties contemplated by this MOU. To the extent that the Agency believes in the future that its activities require fundraising, the parties agree that all documents and activities associated with any such fundraising effort will be cooperatively prepared and separately agreed to, and **must be approved by the Special Administrative Board of the Transitional School District of the City of St. Louis prior to implementation.**

**2. Limitation of Liability:** Each party to this MOU shall be solely responsible for any and all actions, suits, damages, liability, or other proceedings brought against it as a result of the alleged negligence, misconduct, error, or omission of any of its officers, agents or employees. Neither party is obligated to indemnify the other party or to hold the other party harmless from costs or expenses incurred as a result of such claims, and the SLPS shall continue to enjoy all rights, claims, and defenses available to it under law, to specifically include Mo.Rev.Stat. §537.600, et seq. Nothing in the MOU shall be construed as an indemnification by one party or the other for liabilities of a party or third persons for property or any other loss, damage, death, or personal injury arising out of the performance of this MOU. Any liabilities or claims for property or other loss, damage, death, or personal injury by a party or its agents, employees, contractors, or assigns or by third persons arising out of and during this MOU shall be determined according to applicable law. SLPS does not relinquish or waive any of its rights under applicable state governmental immunities law.

**3. Background Checks:** All Personnel providing services under this MOU that may in any way come into contact with students without an SLPS employee present must undergo background checks consistent with those used by the SLPS and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Agency, and the SLPS shall not be liable for such cost under any circumstance. The Agency will provide written confirmation to SLPS that the background checks on all Personnel hereunder reflected no negative findings, that said Personnel passed the background checks and are, therefore, eligible to provide services under this MOU.

**4. Student Information:** The Agency acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students, including but not limited to the education and/or medical records of students. Both during the term of this MOU and

thereafter, the Agency covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the SLPS. The Agency will not disclose any confidential information to any third party except as may be required in the course of performing services for the SLPS hereunder or by law, and any disclosure will be in compliance with the Family Education Rights and Privacy Act ("FERPA") and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

## **5. Obligations of SLPS:**

- (a) Nottingham CAJT High School shall have total responsibility for planning and determining the adequacy of the educational experience of students in basic skills, attitude, and behavior and will assign to each Aramark site only those students whom it deems satisfactory in those areas.
- (b) Nottingham CAJT High School shall inform its students and faculty that they must abide by the rules and regulations of Aramark while performing activities pursuant to this Agreement and they may not enter a location or engage in any activity with Aramark not authorized by Aramark staff.
- (c) Nottingham CAJT High School shall designate a member of its faculty to coordinate the programs with designated members of Aramark staff. This assignment shall include on-site visits when practical and a continuing exchange of information on the progress of the programs.
- (d) Nottingham CAJT High School shall have the right to withdraw a student from assignment with Aramark.
- (e) The Nottingham CAJT High School 'teachers-in-charge' and support staff will provide constant direct supervision for all students performing work with Aramark and shall be responsible for arranging immediate emergency care of students in the event of accidental injury or illness. Aramark shall not be responsible for costs involved in follow-up care or hospitalization.
- (f) Nottingham CAJT High School shall maintain worker medical/accident insurance for each student worker assigned to Aramark. A copy of the policy will be provided to the Aramark program representatives.
- (g) Nottingham CAJT High School staff assigned to Aramark must have participated in a background check provided by SLPS.



**6. Obligations of Agency:**

- (a) Aramark shall designate a member of its staff from each site where students are located to be coordinator of the program and function as a supervisor with whom the Nottingham CAJT High School's program coordinator is to communicate for the conduct of the program, which may include the development of objectives, methods of instruction and other details of the experience.
- (b) Aramark shall make available to assigned Nottingham CAJT High School students and staff appropriate facilities, equipment, and supplies in order to provide a complete experience. This includes a space for instruction and lunch for each student. Once a student has received sufficient training and gained proficiency in necessary skills and tasks, Aramark may, with the consent of Nottingham CAJT High School's program coordinator, place the student in a volunteer/paying position with Aramark or other appropriate placement upon the student's graduation from the Nottingham CAJT program.
- (c) Aramark shall have the right to remove a student from assignment to Aramark and will notify Nottingham CAJT High School's representative of the basis of that decision.

**7. Success of this program will be measured using the following Performance Standards:**

**Performance Standards:** Agency performance at the end of the term of this Memorandum of Understanding will be measured by the Agency's compliance with the following performance standards:

- (a) See 6. Obligations of Agency.

**8. Term and Termination:** The term of the MOU will be one year from the Effective Date. Either party shall have the right to terminate this MOU without cause with thirty (30) days written notice to the person who has signed as a representative of the parties below.

Saint Louis Public Schools

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

Aramark

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

### **Addendum**

**Performance Standard:** Five (5) or more students will complete the program with favorable performance evaluations.





# SAINT LOUIS PUBLIC SCHOOLS

Date: June 28, 2010  
To: Kelvin R. Adams, Ph.D.  
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

## VENDOR SELECTION METHOD:

☐ RFP/Bid  
☐ Sole Source  
☐ Contract Renewal  
☒ Approval of DESE Document

Agenda Item:  
Information:  
Conference:  
Action:

07-22-10-02  
☐  
☐  
☐  
☒

## SUBJECT:

To approve the Local Compliance Plan Certification Statement to the Missouri Department of Elementary and Secondary Education (DESE) regarding implementation of Part B of the Individuals with Disabilities Education Act, as amended by the Individuals with Disabilities Act Amendments of 2004.

## BACKGROUND:

For the purposes of implementing provisions of the Individuals with Disabilities Education Act (IDEA) Amendments of 2004, the Saint Louis Public School District assures that throughout the period of the grant award, it will comply with all of the requirements of the Parts A and B of IDEA, as amended by the IDEA Amendment of 2004, including: (1) all of the policies and procedures that were approved as part of the District's most recent compliance plan under Part B of the IDEA that are not inconsistent with IDEA as amended by the IDEA Amendments of 2004; and (2) all of the eligibility requirements of Section 613 of the Act, as amended. The District also assures that for the 2010-11 school year, the District will revise its compliance plan, policies, and procedures to make them fully consistent with the IDEA as amended by the IDEA Amendments of 2004 and that it will provide DESE copies of the plan to ensure it meets each of the eligibility requirements in Section 613 of the Act.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	133	MSIP:	7.12
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## FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	-	-	-	Requisition #:	
Amount:	Not Applicable				
Fund Source:	-	-	-	Requisition #:	
Amount:					
Fund Source:	-	-	-	Requisition #:	
Amount:					
Cost not to Exceed:	Not Applicable	Pending Funding Availability	Vendor #:		

Department: Special Education

Requestor: Dr. Chip Jones

Angela Banks, Interim Budget Director  
  
Thomas Moss, CFO/Treasurer  
  
Kelvin R. Adams, Ph.D., Superintendent

Dr. Carlinda Purcell, Dep. Supt. - Academics



Missouri Department of Elementary & Secondary Education  
Division of Special Education - Compliance  
**Local Compliance Plan Certification Statement**

County/District Code: 115 / 115	District Name: St. Louis Public Schools
<b>Submission Instructions</b> Complete the form and send to: Missouri Department of Elementary and Secondary Education Special Education Compliance PO Box 480 Jefferson City, MO 65102 Fax: 573-526-5946 <b>DUE DATE: October 1, 2010</b>	
<b>Adoption</b> The Responsible Public Agency has chosen the following in regard to adoption of a local plan for compliance with State and Federal regulations implementing the Individuals with Disabilities Education Act (IDEA):  <input type="checkbox"/> <b>Option A:</b> Adopt the Model Compliance Plan made available by the Department of Elementary and Secondary Education.  <input checked="" type="checkbox"/> <b>Option B:</b> Adapt the Model Compliance Plan made available by the Department of Elementary and Secondary Education with agency revisions (All pages on which revisions have been made to the Model Compliance Plan with highlighted revisions are enclosed. These revisions must be approved by DESE before the agency's plan becomes final.)  <input type="checkbox"/> <b>Option C:</b> Agency developed Compliance Plan (Plan enclosed for DESE approval.)	
<b>Certification</b> The Responsible Public Agency assures that the agency's Compliance Plan and applicable state and federal regulations constitute the basis for operation and administration of the activities to be carried out in the agency under Part B of the IDEA, to provide special education services for all children with disabilities between the ages of three (3) and twenty-one (21) who meet the eligibility criteria as stated in this Plan and under the jurisdiction of the agency.  The Responsible Public Agency assures that programs administered under Part B of the IDEA are in accordance with the assurances provided in 34 CFR 76.301 of the General Education Provision Act (GEPA) and that federal funds made available under Part B of the IDEA are used in accordance with the excess cost and maintenance of fiscal effort and comparable services requirements of 34 CFR Sections 300.202 - 300.205 of the federal regulations governing the IDEA.  <b>The local compliance plan was adopted by the Governing Board of the agency on:</b> (meeting Date - mm/dd/yy) <u>August 5, 2010</u>	
<b>Authorized Representative(s)</b>	
Board President	Date
Superintendent/Chief Administrative Officer	Date
Compliance Plan Contact Person	Date





# SAINT LOUIS PUBLIC SCHOOLS

Date: June 14, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

## VENDOR SELECTION METHOD:

☒ RFP/Bid

☐ Sole Source

☐ Contract Renewal

☐ Ratification

Previous Bd. Res. #:

Agenda Item: 07-22-10-03

Information: ☐

Conference: ☐

Action: ☒

**SUBJECT:** *Revised Handbook*

To approve the revision and printing cost of the SLPS Student Code of Conduct Handbook for the 2010-2011 school year. The cost for printing the Student Code of Conduct Handbook will not exceed \$40,000.00.

## BACKGROUND:

In accordance with the Missouri Revised Statutes Chapter 160 Schools-General Provisions Sec. 160.261: The local Board of Education of each school district shall clearly establish a written policy of discipline.....

A written copy of the District's discipline policy and corporal punishment procedures, if applicable, shall be provided to the pupil and parent or legal guardian of every pupil enrolled in the District at the beginning of each school year and also made available in the office of the superintendent of such District, during normal business hours, for public inspection. The SLPS Student Code of Conduct Handbook 2010-2011 stresses the importance of positive and appropriate student behavior. The 2010-2011 revision will include: An Administrator's Manual, Posters to display the Code throughout each school building and translation into 4 languages, (Bosnian, Vietnamese, Spanish and Arabic) to represent the Districts' student body of English Language Learners.

CSIP: Goal 2: Process Performance Row: 101 MSIP: 6.6.1

FUNDING SOURCE: (ex: 110 Fund Type - 2218 Function- 6411 Object Code - 111 Location Code - 00 Project Code)

<b>Fund Source:</b> 110-2336-6363-822-00	GOB	<b>Requisition #:</b>
<b>Amount:</b> \$40,000.00		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b>		
<b>Fund Source:</b>		<b>Requisition #:</b>
<b>Amount:</b>		
<b>Cost not to Exceed:</b> \$40,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	<b>Vendor #:</b>

Department: Innovative Pathways

Requestor: *Betty Shackleford*  
*Dr. Carlinda Purcell*  
 Dr. Carlinda Purcell, Dep. Supt., Academics

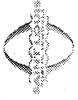
*Angela Banks*  
 Angela Banks, Interim Budget Director

*Enos Moss*  
 Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent







# SAINT LOUIS PUBLIC SCHOOLS

Date: June 28, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Dr. Carlinda Purcell, Dep. Supt. - Academics

## VENDOR SELECTION METHOD:

<input checked="" type="checkbox"/>	RFP/Bid	028-0910
<input type="checkbox"/>	Sole Source	
<input type="checkbox"/>	Contract Renewal	Previous Bd. Res. #
<input type="checkbox"/>	Ratification	

Agenda Item: ☐  
Information: ☐  
Conference: ☐  
Action: ☒

07-22-10-04

## SUBJECT:

To approve a third party contract with Blue Hills Community Services, a provider for disbursement of funds to non-public schools for Title II-A and Title IV-A programs. Estimated costs are based on 8% management fees and the payment of Professional Development services received for total reimbursable expenditures incurred by non-public schools. The total cost will not exceed \$650,000 for the period October 1, 2010 to September 30, 2011.

## BACKGROUND:

Federal law requires a set a side amount to fund non-public schools in both Title II-A (Professional Development) and Title IV-A (Safe and Drug Free Schools). Due to the extensive measures in dispersing these funds, it was determined that a third party contractor was a fiscally positive action.

RFP 028-0910 was issued to select a third party contractor to implement non-public 2010-2011 programs and activities funded by Title II-A and Title IV-A. After the RFP review process was completed, Blue Hills Community Services was selected as the third party contractor.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	13	MSIP:	6.7.2
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## FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	621	-	2214	-	6312	-	859	-	Y1 Non GOB	Requisition #:
Amount:	\$	574,000.00								
Fund Source:	621	-	2214	-	6312	-	814	-	T3 Non GOB	Requisition #:
Amount:	\$	76,000.00								
Fund Source:	-	-	-	-	-	-	-	-		Requisition #:
Amount:										
Cost not to Exceed:	\$	650,000.00							X	Pending Funding Availability
										Vendor #:
										600013326

Department: State and Federal Program

*Angela Banks*

Angela Banks, Interim Budget Director

*Dr. Diane Cox*  
*Dr. Carlinda Purcell*  
*Dr. Carlinda Purcell*

Dr. Diane Cox

*Emos Moss*

Emos Moss, CFO/Treasurer

Dr. Carlinda Purcell, Dep. Supt. - Academics

*Dr. Kelvin R. Adams*

Dr. Kelvin R. Adams, Superintendent

*SM*

# Evaluation Form

Vendor Name: Blue Hills

Totals

		Score
• Cost Effectiveness of Proposal(MAX 40 pts)	- 120	100
		Sub total 100
• Vendor's Experience(MAX 25 pts)	- 75	65
		Sub total 165
• Prior working relationship with District(MAX 10 pts)	- 30	30
		Sub total 195
• Meets Overall Proposal Requirements(MAX 10 pts)	- 30	28
		Sub total 223
• MBE/WBE Participation(MAX 10 pts)	- 30	26
• Use of P Card(MAX 5 pts)	- 15	0
	<del>300</del>	Total Score 249

Evaluator's Name: \_\_\_\_\_

Date: 6/21/10

Evaluator's Dept: \_\_\_\_\_

Evaluation Form

Vendor Name: Midstreams

Totals

	Score
• Cost Effectiveness of Proposal (MAX 40 pts) - 120	87
Sub total	87
• Vendor's Experience (MAX 25 pts) - 75	60
Sub total	147
• Prior working relationship with District (MAX 10 pts) - 30	0
Sub total	147
• Meets Overall Proposal Requirements (MAX 10 pts) - 30	12
Sub total	159
• MBE/WBE Participation (MAX 10 pts) - 30	2
• Use of P Card (MAX 5 pts) - 15	161
Sub total	15
Total Score	176

~~300~~

Evaluator's Name: \_\_\_\_\_

Date: 6/21/10

Evaluator's Dept: \_\_\_\_\_

Evaluation Form

Vendor Name: Blue Hills Community Services

	Score
• Cost Effectiveness of Proposal (MAX 40 pts)	30
Sub total	30
• Vendor's Experience (MAX 25 pts)	25
Sub total	25
• Prior working relationship with District (MAX 10 pts)	10
Sub total	10
• Meets Overall Proposal Requirements (MAX 10 pts)	8
Sub total	8
• MBE/WBE Participation (MAX 10 pts)	6
• Use of P Card (MAX 5 pts)	6
Sub total	—
Total Score	79

Evaluator's Name: Law Wild

Date: 6/21/10

Evaluator's Dept: Law Wild

# Evaluation Form

Vendor Name: Blue Hills

	Score
• Cost Effectiveness of Proposal(MAX 40 pts)	40
Sub total	
• Vendor's Experience(MAX 25 pts)	20
Sub total	
• Prior working relationship with District(MAX 10 pts)	10
Sub total	
• Meets Overall Proposal Requirements(MAX 10 pts)	10
Sub total	
• MBE/WBE Participation(MAX 10 pts)	10
• Use of P Card(MAX 5 pts)	
Sub total	
Total Score	90

Evaluator's Name: Anna Munson

Date: 6.22.10

Evaluator's Dept: Finance

Evaluation Form

Vendor Name: Blue Hills

	Score
• Cost Effectiveness of Proposal (MAX 40 pts)	30
<i>doesn't indicate reliability of P-card</i>	Sub total 30
• Vendor's Experience (MAX 25 pts)	20
<i>mostly work in by pass areas</i>	Sub total 50
• Prior working relationship with District (MAX 10 pts)	10
	Sub total 60
• Meets Overall Proposal Requirements (MAX 10 pts)	10
<i>in over</i>	Sub total 70
• MBE/WBE Participation (MAX 10 pts)	10
• Use of P Card (MAX 5 pts)	Sub total 80
	Total Score 80

Evaluator's Name: D. Lee Date: 6-22-10

Evaluator's Dept: State & Federal Programs

Fee 8%

*all vendors in ants \$9000 in invoice must include backup documents.  
20% of invoice items & 15% obtain backup documentation  
write up in contract*

# Evaluation Form

Vendor Name: MindStream

	Score
• Cost Effectiveness of Proposal(MAX 40 pts)	<u>22</u>
Sub total	22
• Vendor's Experience(MAX 25 pts)	<u>20</u>
Sub total	20
• Prior working relationship with District(MAX 10 pts)	<u>0</u>
Sub total	0
• Meets Overall Proposal Requirements(MAX 10 pts)	<u>2</u>
Sub total	2
• MBE/WBE Participation(MAX 10 pts)	<u>2</u>
• Use of P Card(MAX 5 pts)	<u>2</u>
Sub total	<del>5</del>
Total Score	<del>46</del> 51

Evaluator's Name: Jon Hild Date: 6/21/16  
 Evaluator's Dept: Jon Hild

# Evaluation Form

Vendor Name: Windstream

		Score
• Cost Effectiveness of Proposal(MAX 40 pts)		35
• Vendor's Experience(MAX 25 pts)	Sub total	35
		<del>75</del> 15
• Prior working relationship with District(MAX 10 pts)	Sub total	50
		0
• Meets Overall Proposal Requirements(MAX 10 pts)	Sub total	50
		5
• MBE/WBE Participation(MAX 10 pts)	Sub total	55
• Use of P Card(MAX 5 pts)		0
	Sub total	5
	Total Score	60

Evaluator's Name: Anna Munson

Date: 6-22-10

Evaluator's Dept: Finance



Evaluation Form

Vendor Name: MindStream

	Score
• Cost Effectiveness of Proposal (MAX 40 pts)	30
<i>no page indicated for non-technology based PD</i>	
• Vendor's Experience (MAX 25 pts)	25
	Sub total 55
• Prior working relationship with District (MAX 10 pts)	0
	Sub total 55
• Meets Overall Proposal Requirements (MAX 10 pts)	7
<i>no indication of cost beyond online courses</i>	
• MBE/WBE Participation (MAX 10 pts)	8
• Use of P Card (MAX 5 pts)	62
	Sub total <del>42.5</del> 5
	Total Score <del>67</del> 67

Evaluator's Name: A. Lopez Date: 6-22-10

Evaluator's Dept: State Federal Programs





# SAINT LOUIS PUBLIC SCHOOLS

Date: June 28, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

## VENDOR SELECTION METHOD:

- ☐ RFP/Bid  
☐ Sole Source  
☐ Contract Extension  
☒ Ratification

Previous Bd. Res. #:

Agenda Item: 07-22-10-05  
Information: ☐  
Conference: ☐  
Action: ☒

## SUBJECT:

To ratify a contract with Pearson Education for the purchase of Pre-K communication arts textbooks, teacher and student resources, and District-wide supporting software at a cost not to exceed \$485,048.98.

## BACKGROUND:

The Pearson Education Pre-K communication arts textual materials will support the District's goals and objectives to improve student achievement for Pre-K students and provide a firm foundation for learning in the K-12 grades.

CSIP: Goal 2: Process Performance Row: 51 MSIP: 6.3.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source: 110-1111-6421-847-NC	GOB	Requisition #:
Amount: \$ 485,048.98		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$485,048.98	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600002265

Department: Curriculum & Instruction

Requestor: Paula Knight

Angela Banks, Interim Budget Director

Dr. Carlinda Purcell, Dep. Supt., Academics

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent





## PEARSON EDUCATION

## STATEMENT

ADDISON WESLEY • LONGMAN • GLOBE FEARON • SCOTT FORESMAN  
PEARSON LEARNING • PRENTICE HALL • DIGITAL LEARNING

Federal ID: 22-1603684 Duns: 053601050

## TO:

ST LOUIS CITY PUBLIC SCHO  
801 N 11TH ST  
SAINT LOUIS MO 63101-1015

## Mail payment to:

P O Box 409496  
Atlanta, GA 30384-9496

For inquiries, please call 800-232-6556

ACCOUNT NO.	PAGE	STATEMENT DATE
91 2286412	1	05/17/2010
ORDERING ACCOUNT NO.		

TRANSACTION		ITEM PAID	DUE DATE	TYPE OF TRANSACTION	CUSTOMER		PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE	NUMBER				P.Q. CLAIM	STORE NO.			
08/05/2009	4018586900		07/01/2010	Invoice	4500148551				3,132.68
08/05/2009	4018599785		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018599788		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018599790		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018599852		07/01/2010	Invoice	4500148551				11,507.90
08/05/2009	4018599854		07/01/2010	Invoice	4500148551				1,643.99
08/05/2009	4018599864		07/01/2010	Invoice	4500148551				1,643.99
08/05/2009	4018599867		07/01/2010	Invoice	4500148551				1,643.99
08/05/2009	4018599868		07/01/2010	Invoice	4500148551				1,643.99
08/05/2009	4018599870		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018599905		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018599907		07/01/2010	Invoice	4500148551				1,643.99
08/05/2009	4018599909		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018599914		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018599926		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018599928		07/01/2010	Invoice	4500148551				1,643.99
08/05/2009	4018599934		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018599959		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018599962		07/01/2010	Invoice	4500148551				1,643.99
08/05/2009	4018599964		07/01/2010	Invoice	4500148551				8,219.93
08/05/2009	4018599973		07/01/2010	Invoice	4500148551				1,643.99
08/05/2009	4018599977		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018599978		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018600019		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018600021		07/01/2010	Invoice	4500148551				1,643.99
08/05/2009	4018600041		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018600042		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018600056		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018600135		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018600137		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018600195		07/01/2010	Invoice	4500148551				1,643.99
08/05/2009	4018600196		07/01/2010	Invoice	4500148551				4,931.96
08/05/2009	4018600299		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018600300		07/01/2010	Invoice	4500148551				3,287.97
08/05/2009	4018600301		07/01/2010	Invoice	4500148551				1,643.99
08/05/2009	4018600303		07/01/2010	Invoice	4500148551				6,575.94
08/05/2009	4018603605		07/01/2010	Invoice	4500148551				3,287.97
08/06/2009	4018603782		07/01/2010	Invoice	4500148551				1,643.99
08/06/2009	4018603832		07/01/2010	Invoice	4500148551				4,931.96
08/06/2009	4018603889		07/01/2010	Invoice	4500148551				3,287.97
08/06/2009	4018604025		07/01/2010	Invoice	4500148551				3,287.97
08/06/2009	4018604203		07/01/2010	Invoice	4500148551				3,287.97
08/07/2009	4018604074		07/01/2010	Invoice	4500148551				1,643.99
09/22/2009	4018892633		07/01/2010	Invoice	4500148551				50.88

PLEASE RETURN WITH YOUR PAYMENT

Services provided by

PEARSON

T E C H N O L O G Y

005975-MI-VVV-00001

### For Inquiries

The toll-free number and your Credit Rep's name to call for account inquiries.

### TO:

JOHN Q. CUSTOMER  
SAMPLE COMPANY  
ACCOUNTS PAYABLE  
123 MAIN ST  
ANYTOWN, US 12345

For inquiries, please call 800-232-6556

YOUR PERSONAL CREDIT  
REPRESENTATIVE IS:

John Smith x 999

## Additional Information

### Mail payment to:

Pearson Education  
PO Box XXXXX  
Chicago, IL 60673

### Mail Payment To

The address to which payment should be sent.

### Account Number

Your billing account number.

### Ordering Account Number

Your Ordering Account Number is listed here for your reference because it will continue to appear on your invoices for a period of time and is valid for ordering purposes.

ACCOUNT NO.	PAGE	STATEMENT DATE
05-5000000	1	12/31/2001
ORDERING ACCOUNT NO. 11111111		

TRANSACTION		ITEM		DUE DATE		TYPE OF TRANSACTION		CUSTOMER		PAST DUE AMOUNT		CURRENT AMOUNT		FUTURE DUE AMOUNT	
DATE	NUMBER	PAID						P.O. CLAIM	STORE NO.						
07/03/2000	1111111X			09/03/2000		Invoice		16812		16,780.19					
07/03/2000	2222222X			09/03/2000		Invoice		16823		62,225.15					
09/18/2000	127755			09/18/2000		Pmt Clg		738382CM		3,445.20-					
10/16/2000	127429			10/16/2000		Inc Pmt		3333333K		32,225.15-					
STATEMENT TOTAL															43,334.99
TOTAL INVOICES NOW DUE															79,005.34
TOTAL OTHER ITEMS NOW DUE															0.00
TOTAL NOW DUE															43,334.99

### Items

Your outstanding purchases are detailed including credit memos, unapplied cash and deductions

### Items Paid

Please denote which items you are paying by checking them off. A copy of the statement should be enclosed with the remittance.

### Statement Total

The total of all items on this statement.

### Total Now Due

Total amount due now (excludes Future due invoices).

### Imprints that may appear on your statement

#### K12

Scott Foresman – Addison Wesley  
Silver Burdett Ginn  
Prentice Hall School  
Modern Curriculum Press  
Celebration Press  
Cuisenaire (Select Titles)  
Goodyear Books  
Globe Fearon  
Cambridge  
Cobblestone

#### Prentice Hall

Prentice Hall  
Prentice Hall PTR  
Que Education & Training  
Brady  
Merrill Education

#### Pearson ESL

Longman ELT  
Prentice Hall Regents  
Family Album

#### Addison-Wesley Longman

Addison-Wesley  
Benjamin/Cummings  
Longman  
Peachpit Press

#### Pearson Custom Publishing

#### Allyn & Bacon

Allyn & Bacon  
Longwood

*Note: This list is  
subject to change*



## PEARSON EDUCATION

## STATEMENT

ADDISON WESLEY • LONGMAN • GLOBE FEARON • SCOTT FORESMAN  
PEARSON LEARNING • PRENTICE HALL • DIGITAL LEARNING

Federal ID: 22-1603684 Duns: 053601050

## TO:

ST LOUIS CITY PUBLIC SCHO  
801 N 11TH ST  
SAINT LOUIS MO 63101-1015

## Mail payment to:

P O Box 409496  
Atlanta, GA 30384-9496



ACCOUNT NO.	PAGE	STATEMENT DATE
91 2286412	2	05/17/2010
ORDERING ACCOUNT NO.		

For inquiries, please call 800-232-6556

TRANSACTION		CUSTOMER		TYPE OF TRANSACTION	DUE DATE	ITEM PAID	P.O. CLAIM	STORE NO.	PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE	NUMBER										
09/28/2009	4018908637		4500148551	Invoice	07/01/2010						61.01
09/29/2009	4018924169		4500148551	Invoice	07/01/2010						44.51
11/16/2009	4019071251		4500148551	Invoice	07/01/2010						24,043.80
11/17/2009	4019070532		4500148551	Invoice	07/01/2010						1,643.99
11/17/2009	4019070533		4500148551	Invoice	07/31/2010						1,643.99
11/17/2009	4019070617		4500148551	Invoice	07/01/2010						4,808.76
11/17/2009	4019070618		4500148551	Invoice	07/01/2010						4,429.83
11/17/2009	4019070622		4500148551	Invoice	07/01/2010						2,602.53
11/17/2009	4019070623		4500148551	Invoice	07/01/2010						429.83
11/17/2009	4019070624		4500148551	Invoice	07/01/2010						4,808.76
11/17/2009	4019070625		4500148551	Invoice	07/01/2010						429.83
11/17/2009	4019070662		4500148551	Invoice	07/01/2010						4,808.76
11/17/2009	4019070663		4500148551	Invoice	07/01/2010						429.83
11/17/2009	4019070910		4500148551	Invoice	07/01/2010						4,808.76
11/17/2009	4019070911		4500148551	Invoice	07/01/2010						429.83
11/17/2009	4019070958		4500148551	Invoice	07/01/2010						4,808.76
11/17/2009	4019070959		4500148551	Invoice	07/01/2010						429.83
11/17/2009	4019071122		4500148551	Invoice	07/01/2010						2,077.76
11/17/2009	4019071124		4500148551	Invoice	07/01/2010						2,077.76
11/17/2009	4019071222		4500148551	Invoice	07/01/2010						2,077.76
11/17/2009	4019071275		4500148551	Invoice	07/01/2010						2,077.76
11/17/2009	4019071278		4500148551	Invoice	07/01/2010						2,077.76
11/17/2009	4019071335		4500148551	Invoice	07/01/2010						2,077.76
11/17/2009	4019071401		4500148551	Invoice	07/01/2010						4,808.76
11/18/2009	4019070572		4500148551	Invoice	07/01/2010						429.83
11/18/2009	4019070573		4500148551	Invoice	07/01/2010						3,287.97
11/18/2009	4019070574		4500148551	Invoice	07/31/2010						4,808.76
11/18/2009	4019070918		4500148551	Invoice	07/01/2010						429.83
11/18/2009	4019070919		4500148551	Invoice	07/01/2010						4,808.76
11/18/2009	4019071316		4500148551	Invoice	07/01/2010						2,077.76
11/18/2009	4019071322		4500148551	Invoice	07/01/2010						2,077.76
11/18/2009	4019071327		4500148551	Invoice	07/01/2010						9,617.52
11/19/2009	4019070420		4500148551	Invoice	07/31/2010						1,643.99
11/19/2009	4019070619		4500148551	Invoice	07/31/2010						3,287.97
11/19/2009	4019071114		4500148551	Invoice	07/01/2010						4,808.76
11/19/2009	4019071224		4500148551	Invoice	07/01/2010						429.83
11/19/2009	4019071225		4500148551	Invoice	07/01/2010						4,808.76
11/19/2009	4019071228		4500148551	Invoice	07/01/2010						429.83
11/19/2009	4019071229		4500148551	Invoice	07/01/2010						2,077.76
11/19/2009	4019071232		4500148551	Invoice	07/01/2010						4,808.76
11/19/2009	4019071262		4500148551	Invoice	07/01/2010						429.83
11/19/2009	4019071263		4500148551	Invoice	07/01/2010						4,808.76
11/19/2009	4019071265		4500148551	Invoice	07/01/2010						429.83
11/19/2009	4019071266		4500148551	Invoice	07/01/2010						429.83
11/19/2009	4019071269		4500148551	Invoice	07/01/2010						2,077.76

PLEASE RETURN WITH YOUR PAYMENT

Services provided by

PEARSON

T E C H N O L O G Y

008976-MI-YYY-00001

The toll-free number and your Credit Rep's name to call for account inquiries.

JOHN Q. CUSTOMER  
SAMPLE COMPANY  
ACCOUNTS PAYABLE  
123 MAIN ST  
ANYTOWN, US 12345

Pearson Education  
PO Box XXXXX  
Chicago, IL 60673

The address to which payment should be sent.

Your billing  
account number.

**Ordering  
Account Number**  
Your Ordering  
Account Number is  
listed here for your  
reference because  
it will continue to  
appear on your  
invoices for a  
period of time and  
is valid for ordering  
purposes.

**OUR PERSONAL CREDIT REPRESENTATIVE IS:**

John Smith x 999

purposes.

TRANSACTION		CUSTOMER					CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE	NUMBER	ITEM PAID	DUE DATE	TYPE OF TRANSACTION	P.O. CLAIM	STORE NO.		
07/03/2000	1111111X		09/03/2000	Invoice	16812		16,780.19	
07/03/2000	2222222X		09/03/2000	Invoice	16823		62,225.15	
09/18/2000	127755		09/18/2000	Pmt Clg	738382CM		3,445.20-	
10/16/2000	127429	▲	10/16/2000	Inc Pmt	3333333K		32,225.15-	
▲				STATEMENT TOTAL				43,334.99
				TOTAL INVOICES NOW DUE				79,005.34
				TOTAL OTHER ITEMS NOW DUE				0.00
				TOTAL NOW DUE				43,334.99

Your outstanding purchases are detailed including credit memos, unapplied cash and deductions

Please denote which items you are paying by checking them off. A copy of the statement should be enclosed with the remittance.

The total of all items on this statement.

Total amount due now  
(excludes Future due  
invoices).

Scott Foresman – Addison Wesley  
Silver Burdett Ginn  
Prentice Hall School  
Modern Curriculum Press  
Celebration Press  
Cuisenaire (Select Titles)  
Goodyear Books  
Globe Fearon  
Cambridge  
Cobblestone

Prentice Hall  
Prentice Hall PTR  
Que Education &  
Brady  
Merrill Education

Addison-Wesley  
Benjamin/Cummings  
Longman  
Peachpit Press

Longman ELT  
Prentice Hall Regents  
Family Album

**Note: This list is subject to change**





## PEARSON EDUCATION

## STATEMENT

ADDISON WESLEY • LONGMAN • GLOBE FEARON • SCOTT FORESMAN  
PEARSON LEARNING • PRENTICE HALL • DIGITAL LEARNING

Federal ID: 22-1603684 Duns: 053601050

## TO:

ST LOUIS CITY PUBLIC SCHO  
801 N 11TH ST  
SAINT LOUIS MO 63101-1015

## Mail payment to:

P O Box 409496  
Atlanta, GA 30384-9496



ACCOUNT NO.	PAGE	STATEMENT DATE
91 2286412	3	05/17/2010
ORDERING ACCOUNT NO.		

For inquiries, please call 800-232-6556

TRANSACTION		CUSTOMER		TYPE OF TRANSACTION	DUE DATE	ITEM PAD	NUMBER	P.O. CLAIM	STORE NO.	PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE												
11/19/2009	4019071272			Invoice	07/01/2010			4500148551				2,077.76
11/19/2009	4019071289			Invoice	07/01/2010			4500148551				4,808.76
11/19/2009	4019071290			Invoice	07/01/2010			4500148551				429.83
11/19/2009	4019071338			Invoice	07/01/2010			4500148551				2,077.76
11/19/2009	4019071397			Invoice	07/01/2010			4500148551				2,077.76
11/19/2009	4019071455			Invoice	07/01/2010			4500148551				4,808.76
11/19/2009	4019071456			Invoice	07/01/2010			4500148551				429.83
11/19/2009	4019071461			Invoice	07/01/2010			4500148551				2,077.76
11/19/2009	4019071487			Invoice	07/01/2010			4500148551				4,808.76
11/19/2009	4019071488			Invoice	07/01/2010			4500148551				429.83
11/19/2009	4019071491			Invoice	07/01/2010			4500148551				2,077.76
11/20/2009	4019070616			Invoice	07/31/2010			4500148551				1,643.99
11/20/2009	4019070637			Invoice	07/31/2010			4500148551				3,287.97
11/20/2009	4019070720			Invoice	07/31/2010			4500148551				1,643.99
11/20/2009	4019070954			Invoice	07/01/2010			4500148551				4,808.76
11/20/2009	4019070962			Invoice	07/01/2010			4500148551				4,808.76
11/20/2009	4019070963			Invoice	07/01/2010			4500148551				429.83
11/20/2009	4019070979			Invoice	07/01/2010			4500148551				4,808.76
11/20/2009	4019070980			Invoice	07/01/2010			4500148551				429.83
11/20/2009	4019071016			Invoice	07/01/2010			4500148551				4,808.76
11/20/2009	4019071017			Invoice	07/01/2010			4500148551				429.83
11/20/2009	4019071035			Invoice	07/01/2010			4500148551				2,077.76
11/20/2009	4019071145			Invoice	07/01/2010			4500148551				4,808.76
11/20/2009	4019071147			Invoice	07/01/2010			4500148551				429.83
11/20/2009	4019071148			Invoice	07/01/2010			4500148551				2,077.76
11/20/2009	4019071151			Invoice	07/01/2010			4500148551				429.83
11/20/2009	4019071207			Invoice	07/01/2010			4500148551				2,077.76
11/20/2009	4019071208			Invoice	07/01/2010			4500148551				4,808.76
11/20/2009	4019071214			Invoice	07/01/2010			4500148551				429.83
11/20/2009	4019071258			Invoice	07/01/2010			4500148551				2,077.76
11/20/2009	4019071271			Invoice	07/01/2010			4500148551				2,077.76
11/20/2009	4019071362			Invoice	07/01/2010			4500148551				4,808.76
11/20/2009	4019071363			Invoice	07/01/2010			4500148551				429.83
11/20/2009	4019071371			Invoice	07/01/2010			4500148551				2,077.76
11/20/2009	4019071494			Invoice	07/01/2010			4500148551				429.83
11/20/2009	4019085239			Invoice	07/31/2010			4500148551				712.98
07/29/2009	4018559573			Invoice	07/01/2010			4500148552				1,425.96
07/29/2009	4018559685			Invoice	07/01/2010			4500148552				712.98
08/24/2009	4018718472			Invoice	07/01/2010			4500148552				712.98
08/24/2009	4018718732			Invoice	07/01/2010			4500148552				4,990.86
08/24/2009	4018718759			Invoice	07/01/2010			4500148552				712.98
08/24/2009	4018718767			Invoice	07/01/2010			4500148552				4,990.86
08/24/2009	4018718782			Invoice	07/01/2010			4500148552				712.98
08/24/2009	4018718784			Invoice	07/01/2010			4500148552				1,425.96
08/24/2009	4018718803			Invoice	07/01/2010			4500148552				1,425.96

PLEASE RETURN WITH YOUR PAYMENT

Services provided by

PEARSON

T E C H N O L O G Y

005975-MI-VVY-00001

### For Inquiries

The toll-free number and your Credit Rep's name to call for account inquiries.

### TO:

JOHN Q. CUSTOMER  
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YOUR PERSONAL CREDIT  
REPRESENTATIVE IS:

John Smith x 999

## Additional Information

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Chicago, IL 60673

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The address to which payment should be sent.

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### Ordering Account Number

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ACCOUNT NO.	PAGE	STATEMENT DATE
05-5000000	1	12/31/2001
ORDERING ACCOUNT NO. 11111111		

TRANSACTION		CUSTOMER					PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE	NUMBER	ITEM PAID	DUE DATE	TYPE OF TRANSACTION	P.O. CLAIM	STORE NO.			
07/03/2000	1111111X		09/03/2000	Invoice	16812		16,780.19		
07/03/2000	2222222X		09/03/2000	Invoice	16823		62,225.15		
09/18/2000	127755		09/18/2000	Pmt Clg	738382CM		3,445.20-		
10/16/2000	127429		10/16/2000	Inc Pmt	3333333K		32,225.15-		
STATEMENT TOTAL									
TOTAL INVOICES NOW DUE									
TOTAL OTHER ITEMS NOW DUE									
TOTAL NOW DUE									
43,334.99									
79,005.34									
0.00									
43,334.99									



## PEARSON EDUCATION

## STATEMENT

ADDISON WESLEY • LONGMAN • GLOBE FEARON • SCOTT FORESMAN  
PEARSON LEARNING • PRENTICE HALL • DIGITAL LEARNING

Federal ID: 22-1603684 Duns: 053601050

## TO:

ST LOUIS CITY PUBLIC SCHO  
801 N 11TH ST  
SAINT LOUIS MO 63101-1015

## Mail payment to:

P O Box 409496  
Atlanta, GA 30384-9496

For inquiries, please call 800-232-6556

ACCOUNT NO.	PAGE	STATEMENT DATE
91 2286412	4	05/17/2010
ORDERING ACCOUNT NO.		

TRANSACTION		CUSTOMER		TYPE OF TRANSACTION	DUE DATE	ITEM PAID	P.Q. CLAIM	STORE NO.	PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE	NUMBER										
08/24/2009	4018718805		4500148552	Invoice	07/01/2010						1,425.96
08/24/2009	4018718809		4500148552	Invoice	07/01/2010						2,851.92
08/25/2009	4018718474		4500148552	Invoice	07/01/2010						2,138.94
08/25/2009	4018718549		4500148552	Invoice	07/01/2010						712.98
08/25/2009	4018718551		4500148552	Invoice	07/01/2010						712.98
08/25/2009	4018718604		4500148552	Invoice	07/01/2010						712.98
08/25/2009	4018718605		4500148552	Invoice	07/01/2010						1,425.96
08/25/2009	4018718606		4500148552	Invoice	07/01/2010						712.98
08/25/2009	4018718677		4500148552	Invoice	07/01/2010						712.98
08/25/2009	4018718704		4500148552	Invoice	07/01/2010						3,564.90
08/25/2009	4018718706		4500148552	Invoice	07/01/2010						1,425.96
08/25/2009	4018718731		4500148552	Invoice	07/01/2010						1,425.96
09/16/2009	4018857485		4500148552	Invoice	07/01/2010						1,425.96
09/16/2009	4018857503		4500148552	Invoice	07/01/2010						2,138.94
09/16/2009	4018857542		4500148552	Invoice	07/01/2010						1,425.96
09/16/2009	4018857544		4500148552	Invoice	07/01/2010						1,425.96
09/16/2009	4018857545		4500148552	Invoice	07/01/2010						712.98
09/16/2009	4018857547		4500148552	Invoice	07/01/2010						1,425.96
09/16/2009	4018857548		4500148552	Invoice	07/01/2010						712.98
09/16/2009	4018857550		4500148552	Invoice	07/01/2010						712.98
09/16/2009	4018857551		4500148552	Invoice	07/01/2010						712.98
09/16/2009	4018857553		4500148552	Invoice	07/01/2010						1,425.96
09/16/2009	4018857571		4500148552	Invoice	07/01/2010						712.98
09/16/2009	4018857581		4500148552	Invoice	07/01/2010						712.98
09/16/2009	4018857619		4500148552	Invoice	07/01/2010						1,425.96
09/16/2009	4018857900		4500148552	Invoice	07/01/2010						1,425.96
09/16/2009	4018857901		4500148552	Invoice	07/01/2010						1,425.96
09/16/2009	4018857902		4500148552	Invoice	07/01/2010						712.98
09/16/2009	4018857949		4500148552	Invoice	07/01/2010						1,425.96
09/16/2009	4018857950		4500148552	Invoice	07/01/2010						1,425.96
09/17/2009	4018857507		4500148552	Invoice	07/01/2010						1,425.96
09/17/2009	4018857559		4500148552	Invoice	07/01/2010						1,425.96
09/18/2009	4018857445		4500148552	Invoice	07/01/2010						1,425.96
09/18/2009	4018857505		4500148552	Invoice	07/01/2010						1,425.96
11/18/2009	4019077811		4500148552	Invoice	07/01/2010						1,503.74
11/18/2009	4019077812		4500148552	Invoice	07/01/2010						402.34
11/18/2009	4019077813		4500148552	Invoice	07/01/2010						2,386.55
11/18/2009	4019077814		4500148552	Invoice	07/01/2010						402.34
11/18/2009	4019077873		4500148552	Invoice	07/01/2010						822.89
11/18/2009	4019077874		4500148552	Invoice	07/01/2010						402.34
11/18/2009	4019077885		4500148552	Invoice	07/01/2010						641.07
11/18/2009	4019077892		4500148552	Invoice	07/01/2010						1,443.81
11/18/2009	4019077893		4500148552	Invoice	07/01/2010						804.68
11/18/2009	4019077908		4500148552	Invoice	07/01/2010						846.09
11/18/2009	4019077909		4500148552	Invoice	07/01/2010						402.34

PLEASE RETURN WITH YOUR PAYMENT

Services provided by

PEARSON

T E C H N O L O G Y

005975-MI-VVV-0001

**For Inquiries**

The toll-free number and your Credit Rep's name to call for account inquiries.

**TO:**

JOHN Q. CUSTOMER  
SAMPLE COMPANY  
ACCOUNTS PAYABLE  
123 MAIN ST  
ANYTOWN, US 12345

**For inquiries, please call 800-232-6556**

**YOUR PERSONAL CREDIT REPRESENTATIVE IS:**

John Smith x 999

# Additional Information

**Mail Payment To**

The address to which payment should be sent.

**Account Number**

Your billing account number.

**Ordering Account Number**

Your Ordering Account Number is listed here for your reference because it will continue to appear on your invoices for a period of time and is valid for ordering purposes.

**Mail payment to:**

Pearson Education  
PO Box XXXXX  
Chicago, IL 60673

ACCOUNT NO.	PAGE	STATEMENT DATE
05-5000000	1	12/31/2001
ORDERING ACCOUNT NO. 11111111		

TRANSACTION		CUSTOMER		FUTURE DUE AMOUNT	
DATE	NUMBER	P.O. CLAIM	STORE NO.	PAST DUE AMOUNT	CURRENT AMOUNT
07/03/2000	1111111X	16812		16,780.19	
07/03/2000	2222222X	16823		62,225.15	
09/18/2000	127755	738382CM		3,445.20-	
10/16/2000	127429	3333333K		32,225.15-	
		<b>STATEMENT TOTAL</b>			
		<b>TOTAL INVOICES NOW DUE</b>		<b>43,334.99</b>	
		<b>TOTAL OTHER ITEMS NOW DUE</b>		<b>79,005.34</b>	
		<b>TOTAL NOW DUE</b>		<b>43,334.99</b>	

**Items**

Your outstanding purchases are detailed including credit memos, unapplied cash and deductions

**Items Paid**

Please denote which items you are paying by checking them off. A copy of the statement should be enclosed with the remittance.

**Statement Total**

The total of all items on this statement.

**Total Now Due**

Total amount due now (excludes Future due invoices).

**Imprints that may appear on your statement****K12**

Scott Foresman - Addison Wesley  
Silver Burdett Ginn  
Prentice Hall School  
Modern Curriculum Press  
Celebration Press  
Cuisenaire (Select Titles)  
Goodyear Books  
Globe Fearon  
Cambridge  
Cobblestone

**Prentice Hall**

Prentice Hall  
Prentice Hall PTR  
Que Education & Training  
Brady  
Merrill Education

**Pearson ESL**

Longman ELT  
Prentice Hall Regents  
Family Album

**Addison-Wesley Longman**

Addison-Wesley  
Benjamin/Cummings  
Longman  
Peachpit Press

**Pearson Custom Publishing****Allyn & Bacon**

Allyn & Bacon  
Longwood

*Note: This list is subject to change*



## PEARSON EDUCATION

## STATEMENT

ADDISON WESLEY • LONGMAN • GLOBE FEARON • SCOTT FORESMAN  
PEARSON LEARNING • PRENTICE HALL • DIGITAL LEARNING

Federal ID: 22-1603684 Duns: 053601050

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801 N 11TH ST  
SAINT LOUIS MO 63101-1015

## Mail payment to:

P O Box 409496  
Atlanta, GA 30384-9496



ACCOUNT NO.	PAGE	STATEMENT DATE
91 2286412	5	05/17/2010
ORDERING ACCOUNT NO.		

For inquiries, please call 800-232-6556

TRANSACTION		CUSTOMER		TYPE OF TRANSACTION	DUE DATE	ITEM PAID	NUMBER	P.O. CLAIM	STORE NO.	PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE												
11/18/2009	4019077910			Invoice	07/01/2010			4500148552				1,833.20
11/18/2009	4019077911			Invoice	07/01/2010			4500148552				402.34
11/18/2009	4019077912			Invoice	07/01/2010			4500148552				1,561.37
11/18/2009	4019077913			Invoice	07/01/2010			4500148552				402.34
11/18/2009	4019077919			Invoice	07/01/2010			4500148552				473.54
11/18/2009	4019077920			Invoice	07/01/2010			4500148552				402.34
11/18/2009	4019077923			Invoice	07/01/2010			4500148552				1,107.98
11/18/2009	4019077924			Invoice	07/01/2010			4500148552				804.68
11/18/2009	4019077925			Invoice	07/01/2010			4500148552				1,382.87
11/18/2009	4019077926			Invoice	07/01/2010			4500148552				402.34
11/18/2009	4019077930			Invoice	07/01/2010			4500148552				597.72
11/18/2009	4019077931			Invoice	07/01/2010			4500148552				402.34
11/18/2009	4019077944			Invoice	07/01/2010			4500148552				3,361.77
11/18/2009	4019077945			Invoice	07/01/2010			4500148552				804.68
11/18/2009	4019077946			Invoice	07/01/2010			4500148552				1,755.42
11/18/2009	4019077947			Invoice	07/01/2010			4500148552				402.34
11/18/2009	4019077968			Invoice	07/01/2010			4500148552				3,324.03
11/18/2009	4019077969			Invoice	07/01/2010			4500148552				402.34
11/18/2009	4019077977			Invoice	07/01/2010			4500148552				923.87
11/18/2009	4019077978			Invoice	07/01/2010			4500148552				402.34
11/18/2009	4019077995			Invoice	07/01/2010			4500148552				2,205.75
11/18/2009	4019077996			Invoice	07/01/2010			4500148552				804.68
11/18/2009	4019078017			Invoice	07/01/2010			4500148552				1,551.42
11/18/2009	4019078018			Invoice	07/01/2010			4500148552				804.68
11/18/2009	4019078019			Invoice	07/01/2010			4500148552				846.09
11/18/2009	4019078020			Invoice	07/01/2010			4500148552				402.34
11/19/2009	4019077806			Invoice	07/01/2010			4500148552				100.98
11/19/2009	4019077884			Invoice	07/01/2010			4500148552				1,977.78
11/19/2009	4019077897			Invoice	07/01/2010			4500148552				355.98
11/19/2009	4019077902			Invoice	07/01/2010			4500148552				127.50
11/19/2009	4019077914			Invoice	07/01/2010			4500148552				2,326.62
11/19/2009	4019077934			Invoice	07/01/2010			4500148552				1,571.31
11/19/2009	4019077937			Invoice	07/01/2010			4500148552				228.48
11/19/2009	4019077943			Invoice	07/01/2010			4500148552				909.33
11/19/2009	4019077959			Invoice	07/01/2010			4500148552				1,195.44
11/19/2009	4019077960			Invoice	07/01/2010			4500148552				804.68
11/19/2009	4019077980			Invoice	07/01/2010			4500148552				2,487.53
11/19/2009	4019077981			Invoice	07/01/2010			4500148552				402.34
11/19/2009	4019078015			Invoice	07/01/2010			4500148552				804.68
11/19/2009	4019078035			Invoice	07/01/2010			4500148552				804.68
11/19/2009	4019078038			Invoice	07/01/2010			4500148552				1,604.72
11/19/2009	4019078055			Invoice	07/01/2010			4500148552				2,205.75
11/19/2009	4019078056			Invoice	07/01/2010			4500148552				804.68
11/20/2009	4019078100			Invoice	07/01/2010			4500148552				483.48

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Services provided by

PEARSON

T E C H N O L O G Y

005975-MI-VVY-00001

### For Inquiries

The toll-free number and your Credit Rep's name to call for account inquiries.

### TO:

JOHN Q. CUSTOMER  
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YOUR PERSONAL CREDIT  
REPRESENTATIVE IS:

John Smith x 999

## Additional Information

### Mail payment to:

Pearson Education  
PO Box XXXXX  
Chicago, IL 60673

### Mail Payment To

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ACCOUNT NO.	PAGE	STATEMENT DATE
05-5000000	1	12/31/2001
ORDERING ACCOUNT NO. 11111111		

TRANSACTION		ITEM		DUE DATE		TYPE OF TRANSACTION		CUSTOMER		PAST DUE AMOUNT		CURRENT AMOUNT		FUTURE DUE AMOUNT	
DATE	NUMBER	PAID						P.O. CLAIM	STORE NO.						
07/03/2000	1111111X			09/03/2000		Invoice		16812		16,780.19					
07/03/2000	2222222X			09/03/2000		Invoice		16823		62,225.15					
09/18/2000	127755			09/18/2000		Pmt Clg		738382CM		3,445.20-					
10/16/2000	127429			10/16/2000		Inc Pmt		3333333K		32,225.15-					
STATEMENT TOTAL															
TOTAL INVOICES NOW DUE															
TOTAL OTHER ITEMS NOW DUE															
TOTAL NOW DUE															
43,334.99															
79,005.34															
0.00															
43,334.99															

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Total amount due now (excludes Future due invoices).

### Imprints that may appear on your statement

#### K12

Scott Foresman - Addison Wesley  
Silver Burdett Ginn  
Prentice Hall School  
Modern Curriculum Press  
Celebration Press  
Cuisenaire (Select Titles)  
Goodyear Books  
Globe Fearon  
Cambridge  
Cobblestone

#### Prentice Hall

Prentice Hall  
Prentice Hall PTR  
Que Education & Training  
Brady  
Merrill Education

#### Pearson ESL

Longman ELT  
Prentice Hall Regents  
Family Album

#### Addison-Wesley Longman

Addison-Wesley  
Benjamin/Cummings  
Longman  
Peachpit Press

#### Pearson Custom Publishing

#### Allyn & Bacon

Allyn & Bacon  
Longwood

*Note: This list is subject to change*





PEARSON EDUCATION

STATEMENT

ADDISON WESLEY • LONGMAN • GLOBE FEARON • SCOTT FORESMAN  
PEARSON LEARNING • PRENTICE HALL • DIGITAL LEARNING

Federal ID: 22-1603684 Duns: 053601050

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ACCOUNT NO.	PAGE	STATEMENT DATE
91 2286412	6	05/17/2010
ORDERING ACCOUNT NO.		

TRANSACTION		CUSTOMER		TYPE OF TRANSACTION	DUE DATE	ITEM PAID	P.O. CLAIM	STORE NO.	PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE	NUMBER										
11/20/2009	4019077872		4500148552	Invoice	07/01/2010						1,010.31
11/20/2009	4019077888		4500148552	Invoice	07/01/2010						1,010.31
11/20/2009	4019077936		4500148552	Invoice	07/01/2010						1,137.81
11/20/2009	4019077958		4500148552	Invoice	07/01/2010						950.64
11/20/2009	4019077976		4500148552	Invoice	07/01/2010						2,547.45
11/23/2009	4019077879		4500148552	Invoice	07/01/2010						1,010.31
11/23/2009	4019077907		4500148552	Invoice	07/01/2010						2,825.66
11/23/2009	4019077942		4500148552	Invoice	07/01/2010						2,926.64
11/23/2009	4019077961		4500148552	Invoice	07/01/2010						1,888.17
11/23/2009	4019077963		4500148552	Invoice	07/01/2010						4,584.65
11/23/2009	4019077997		4500148552	Invoice	07/01/2010						1,792.14
11/23/2009	4019090212		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090213		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090234		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090321		4500148552	Invoice	07/31/2010						1,020.00
11/23/2009	4019090322		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090332		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090334		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090339		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090340		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090342		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090351		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090352		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090357		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090395		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090435		4500148552	Invoice	07/31/2010						510.00
11/23/2009	4019090436		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103110		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103151		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103192		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103206		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103207		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103216		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103219		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103217		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103235		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103258		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103261		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103264		4500148552	Invoice	07/31/2010						510.00
11/30/2009	4019103355		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019122951		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123083		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123089		4500148552	Invoice	07/31/2010						510.00

PLEASE RETURN WITH YOUR PAYMENT

Services provided by

PEARSON

T E C H N O L O G Y

005976-MI-VVV-0001

### For Inquiries

The toll-free number and your Credit Rep's name to call for account inquiries.

### TO:

JOHN Q. CUSTOMER  
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ACCOUNTS PAYABLE  
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## Additional Information

### Mail Payment

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ACCOUNT NO.	PAGE	STATEMENT DATE
05-5000000	1	12/31/2001
ORDERING ACCOUNT NO. 11111111		

TRANSACTION		ITEM PAID	DUE DATE	TYPE OF TRANSACTION	CUSTOMER			PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE	NUMBER				P.O. CLAIM	STORE NO.				
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09/18/2000	127755		09/18/2000	Pmt Clg	738382CM			3,445.20-		
10/16/2000	127429		10/16/2000	Inc Pmt	3333333K			32,225.15-		
STATEMENT TOTAL										
TOTAL INVOICES NOW DUE										
TOTAL OTHER ITEMS NOW DUE										
TOTAL NOW DUE										
43,334.99										
79,005.34										
0.00										
43,334.99										

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Scott Foresman - Addison Wesley  
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Prentice Hall School  
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Goodyear Books  
Globe Fearon  
Cambridge  
Cobblestone

#### Prentice Hall

Prentice Hall  
Prentice Hall PTR  
Que Education & Training  
Brady  
Merrill Education

#### Pearson ESL

Longman ELT  
Prentice Hall Regents  
Family Album

#### Addison-Wesley Longman

Addison-Wesley  
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Allyn & Bacon  
Longwood

*Note: This list is subject to change*





## PEARSON EDUCATION

## STATEMENT

ADDISON WESLEY • LONGMAN • GLOBE FEARON • SCOTT FORESMAN  
PEARSON LEARNING • PRENTICE HALL • DIGITAL LEARNING

Federal ID: 22-1603684 Duns: 053601050

## TO:

ST LOUIS CITY PUBLIC SCHO  
801 N 11TH ST  
SAINT LOUIS MO 63101-1015

## Mail payment to:

P O Box 409496  
Atlanta, GA 30384-9496



ACCOUNT NO.	PAGE	STATEMENT DATE
91 2286412	7	05/17/2010
ORDERING ACCOUNT NO.		

For inquiries, please call 800-232-6556

TRANSACTION		CUSTOMER		TYPE OF TRANSACTION	DUE DATE	ITEM PAID	P.O. CLAIM	STORE NO.	PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE	NUMBER										
12/09/2009	4019123090		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123091		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123161		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123162		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123180		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123181		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123187		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123189		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123203		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123209		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123211		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123220		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123222		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123223		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123235		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123237		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123238		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123243		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123279		4500148552	Invoice	07/31/2010						510.00
12/09/2009	4019123280		4500148552	Invoice	07/31/2010						510.00
08/18/2008	6000985191		4500139605	Credit m	08/18/2008				34.81-		510.00
08/18/2008	6000985192		4500139605	Credit m	08/18/2008				221.01-		510.00
08/18/2008	6000985193		4500139605	Credit m	08/18/2008				8.96-		510.00
08/18/2008	6000985194		4500139605	Credit m	08/18/2008				142.64-		510.00
08/18/2008	6000985195		4500139605	Credit m	08/18/2008				112.61-		510.00
08/18/2008	6000985196		4500139605	Credit m	08/18/2008				33.61-		510.00
08/18/2008	6000985197		4500139605	Credit m	08/18/2008				139.57-		510.00
08/18/2008	6000985198		4500139605	Credit m	08/18/2008				10.80-		510.00
08/18/2008	6000985199		4500139605	Credit m	08/18/2008				119.53-		510.00
08/18/2008	6000985200		4500139605	Credit m	08/18/2008				16.81-		510.00
08/18/2008	6000985201		4500139605	Credit m	08/18/2008				228.43-		510.00
08/18/2008	6000985202		4500139605	Credit m	08/18/2008				21.60-		510.00
08/18/2008	6000985203		4500139605	Credit m	08/18/2008				189.00-		510.00
08/18/2008	6000985204		4500139605	Credit m	08/18/2008				33.61-		510.00
08/18/2008	6000985206		4500139605	Credit m	08/18/2008				50.42-		510.00
08/18/2008	6000985208		4500139605	Credit m	08/18/2008				166.53-		510.00
08/18/2008	6000985229		4500139605	Credit m	08/18/2008				10.80-		510.00
08/18/2008	6000985230		4500139605	Credit m	08/18/2008				137.04-		510.00
08/18/2008	6000985231		4500139605	Credit m	08/18/2008				16.81-		510.00
08/18/2008	6000985232		4500139605	Credit m	08/18/2008				141.17-		510.00
08/18/2008	6000985233		4500139605	Credit m	08/18/2008				10.80-		510.00
08/18/2008	6000985234		4500139605	Credit m	08/18/2008				112.58-		510.00
08/18/2008	6000985235		4500139605	Credit m	08/18/2008				16.81-		510.00
08/18/2008	6000985236		4500139605	Credit m	08/18/2008				10.80-		510.00
08/18/2008	6000985237		4500139605	Credit m	08/18/2008						510.00

PLEASE RETURN WITH YOUR PAYMENT

Services provided by

PEARSON

T E C H N O L O G Y

008975-MI-YYY-00001

**For Inquiries**

The toll-free number and your Credit Rep's name to call for account inquiries.

**TO:**

JOHN Q. CUSTOMER  
SAMPLE COMPANY  
ACCOUNTS PAYABLE  
123 MAIN ST  
ANYTOWN, US 12345

**For inquiries, please call 800-232-6556**

<b>YOUR PERSONAL CREDIT REPRESENTATIVE IS:</b>
John Smith x 999

# Additional Information

**Mail Payment**

**To**

The address to which payment should be sent.

**Account Number**

Your billing account number.

**Ordering Account Number**

Your Ordering Account Number is listed here for your reference because it will continue to appear on your invoices for a period of time and is valid for ordering purposes.

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Pearson Education  
PO Box XXXXX  
Chicago, IL 60673

ACCOUNT NO.	PAGE	STATEMENT DATE
05-5000000	1	12/31/2001
ORDERING ACCOUNT NO. 11111111		

TRANSACTION		ITEM PAID	DUE DATE	TYPE OF TRANSACTION	CUSTOMER			PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE	NUMBER				P.O. CLAIM	STORE NO.				
07/03/2000	1111111X		09/03/2000	Invoice	16812			16,780.19		
07/03/2000	2222222X		09/03/2000	Invoice	16823			62,225.15		
09/18/2000	127755		09/18/2000	Pmt Clg	738382CM			3,445.20-		
10/16/2000	127429		10/16/2000	Inc Pmt	3333333K			32,225.15-		
STATEMENT TOTAL										
TOTAL INVOICES NOW DUE										
TOTAL OTHER ITEMS NOW DUE										
TOTAL NOW DUE										
43,334.99										
79,005.34										
0.00										
43,334.99										

**Items**

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**Items Paid**

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**Statement Total**

The total of all items on this statement.

**Total Now Due**

Total amount due now (excludes Future due invoices).

**Imprints that may appear on your statement**

**K12**

Scott Foresman - Addison Wesley  
Silver Burdett Ginn  
Prentice Hall School  
Modern Curriculum Press  
Celebration Press  
Cuisenaire (Select Titles)  
Goodyear Books  
Globe Fearon  
Cambridge  
Cobblestone

**Prentice Hall**

Prentice Hall  
Prentice Hall PTR  
Que Education & Training  
Brady  
Merrill Education

**Pearson ESL**

Longman ELT  
Prentice Hall Regents  
Family Album

**Addison-Wesley Longman**

Addison-Wesley  
Benjamin/Cummings  
Longman  
Peachpit Press

**Pearson Custom Publishing**

**Allyn & Bacon**

Allyn & Bacon  
Longwood

*Note: This list is subject to change*



## PEARSON EDUCATION

## STATEMENT

ADDISON WESLEY • LONGMAN • GLOBE FEARON • SCOTT FORESMAN  
PEARSON LEARNING • PRENTICE HALL • DIGITAL LEARNING

Federal ID: 22-1603684 Duns: 053601050

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ACCOUNT NO.	PAGE	STATEMENT DATE
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DATE	NUMBER											
08/18/2008	6000985238			Credit m	08/18/2008			4500139605		76.42-		
08/18/2008	6000985239			Credit m	08/18/2008			4500139605		87.25-		
08/18/2008	6000985240			Credit m	08/18/2008			4500139605		16.81-		
08/18/2008	6000985241			Credit m	08/18/2008			4500139605		69.61-		
08/18/2008	6000985242			Credit m	08/18/2008			4500139605		17.92-		
08/18/2008	6000985243			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985244			Credit m	08/18/2008			4500139605		209.33-		
08/18/2008	6000985245			Credit m	08/18/2008			4500139605		174.51-		
08/18/2008	6000985246			Credit m	08/18/2008			4500139605		104.42-		
08/18/2008	6000985247			Credit m	08/18/2008			4500139605		26.88-		
08/18/2008	6000985248			Credit m	08/18/2008			4500139605		155.53-		
08/18/2008	6000985250			Credit m	08/18/2008			4500139605		255.17-		
08/18/2008	6000985251			Credit m	08/18/2008			4500139605		17.92-		
08/18/2008	6000985252			Credit m	08/18/2008			4500139605		67.23-		
08/18/2008	6000985253			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985254			Credit m	08/18/2008			4500139605		137.27-		
08/18/2008	6000985255			Credit m	08/18/2008			4500139605		148.15-		
08/18/2008	6000985256			Credit m	08/18/2008			4500139605		16.81-		
08/18/2008	6000985257			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985258			Credit m	08/18/2008			4500139605		16.81-		
08/18/2008	6000985259			Credit m	08/18/2008			4500139605		48.41-		
08/18/2008	6000985260			Credit m	08/18/2008			4500139605		24.47-		
08/18/2008	6000985261			Credit m	08/18/2008			4500139605		137.62-		
08/18/2008	6000985262			Credit m	08/18/2008			4500139605		185.15-		
08/18/2008	6000985263			Credit m	08/18/2008			4500139605		17.92-		
08/18/2008	6000985264			Credit m	08/18/2008			4500139605		33.61-		
08/18/2008	6000985265			Credit m	08/18/2008			4500139605		165.67-		
08/18/2008	6000985266			Credit m	08/18/2008			4500139605		228.43-		
08/18/2008	6000985267			Credit m	08/18/2008			4500139605		50.42-		
08/18/2008	6000985268			Credit m	08/18/2008			4500139605		80.04-		
08/18/2008	6000985269			Credit m	08/18/2008			4500139605		105.25-		
08/18/2008	6000985270			Credit m	08/18/2008			4500139605		8.96-		
08/18/2008	6000985271			Credit m	08/18/2008			4500139605		16.81-		
08/18/2008	6000985272			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985274			Credit m	08/18/2008			4500139605		148.71-		
08/18/2008	6000985275			Credit m	08/18/2008			4500139605		178.15-		
08/18/2008	6000985276			Credit m	08/18/2008			4500139605		8.96-		
08/18/2008	6000985277			Credit m	08/18/2008			4500139605		16.81-		
08/18/2008	6000985278			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985279			Credit m	08/18/2008			4500139605		184.86-		
08/18/2008	6000985280			Credit m	08/18/2008			4500139605		187.11-		
08/18/2008	6000985281			Credit m	08/18/2008			4500139605		16.81-		
08/18/2008	6000985282			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985283			Credit m	08/18/2008			4500139605		184.86-		
08/18/2008	6000985284			Credit m	08/18/2008			4500139605		228.43-		

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PEARSON

T E C H N O L O G Y

005975-MI-VVY-00001

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DATE	NUMBER	P.O. CLAIM	STORE NO.	PAST DUE AMOUNT	CURRENT AMOUNT
07/03/2000	1111111X	16812		16,780.19	
07/03/2000	2222222X	16823		62,225.15	
09/18/2000	127755	738382CM		3,445.20-	
10/16/2000	127429	3333333K		32,225.15-	
		STATEMENT TOTAL			43,334.99
		TOTAL INVOICES NOW DUE			79,005.34
		TOTAL OTHER ITEMS NOW DUE			0.00
		TOTAL NOW DUE			43,334.99

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Prentice Hall School  
Modern Curriculum Press  
Celebration Press  
Cuisenaire (Select Titles)  
Goodyear Books  
Globe Fearon  
Cambridge  
Cobblestone

#### Prentice Hall

Prentice Hall  
Prentice Hall PTR  
Que Education & Training  
Brady  
Merrill Education

#### Addison-Wesley Longman

Addison-Wesley  
Benjamin/Cummings  
Longman  
Peachpit Press

#### Pearson ESL

Longman ELT  
Prentice Hall Regents  
Family Album

#### Pearson Custom Publishing

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DATE	NUMBER				P.Q. CLAIM	STORE NO.			
08/18/2008	6000985285		08/18/2008	Credit m	4500139605		33.61-		
08/18/2008	6000985286		08/18/2008	Credit m	4500139605		10.80-		
08/18/2008	6000985287		08/18/2008	Credit m	4500139605		201.82-		
08/18/2008	6000985288		08/18/2008	Credit m	4500139605		228.43-		
08/18/2008	6000985289		08/18/2008	Credit m	4500139605		10.80-		
08/18/2008	6000985290		08/18/2008	Credit m	4500139605		112.58-		
08/18/2008	6000985291		08/18/2008	Credit m	4500139605		16.81-		
08/18/2008	6000985292		08/18/2008	Credit m	4500139605		252.91-		
08/18/2008	6000985293		08/18/2008	Credit m	4500139605		153.98-		
08/18/2008	6000985294		08/18/2008	Credit m	4500139605		33.61-		
08/18/2008	6000985295		08/18/2008	Credit m	4500139605		114.21-		
08/18/2008	6000985296		08/18/2008	Credit m	4500139605		10.80-		
08/18/2008	6000985297		08/18/2008	Credit m	4500139605		16.81-		
08/18/2008	6000985298		08/18/2008	Credit m	4500139605		148.91-		
08/18/2008	6000985299		08/18/2008	Credit m	4500139605		33.61-		
08/18/2008	6000985301		08/18/2008	Credit m	4500139605		10.80-		
08/18/2008	6000985303		08/18/2008	Credit m	4500139605		228.43-		
08/18/2008	6000985304		08/18/2008	Credit m	4500139605		10.80-		
08/18/2008	6000985305		08/18/2008	Credit m	4500139605		161.51-		
08/18/2008	6000985306		08/18/2008	Credit m	4500139605		21.60-		
08/18/2008	6000985307		08/18/2008	Credit m	4500139605		8.28-		
08/18/2008	6000985309		08/18/2008	Credit m	4500139605		43.07-		
08/18/2008	6000985310		08/18/2008	Credit m	4500139605		33.61-		
08/18/2008	6000985313		08/18/2008	Credit m	4500139605		10.80-		
08/18/2008	6000985314		08/18/2008	Credit m	4500139605		33.61-		
08/18/2008	6000985317		08/18/2008	Credit m	4500139605		10.80-		
08/18/2008	6000985318		08/18/2008	Credit m	4500139605		33.61-		
08/18/2008	6000985321		08/18/2008	Credit m	4500139605		10.80-		
08/18/2008	6000985322		08/18/2008	Credit m	4500139605		33.61-		
08/18/2008	6000985329		08/18/2008	Credit m	4500139605		69.61-		
08/18/2008	6000985330		08/18/2008	Credit m	4500139605		17.92-		
08/18/2008	6000985331		08/18/2008	Credit m	4500139605		32.40-		
08/18/2008	6000985333		08/18/2008	Credit m	4500139605		224.34-		
08/18/2008	6000985334		08/18/2008	Credit m	4500139605		104.42-		
08/18/2008	6000985335		08/18/2008	Credit m	4500139605		26.88-		
08/18/2008	6000985336		08/18/2008	Credit m	4500139605		228.43-		
08/18/2008	6000985337		08/18/2008	Credit m	4500139605		69.61-		
08/18/2008	6000985338		08/18/2008	Credit m	4500139605		17.92-		
08/18/2008	6000985339		08/18/2008	Credit m	4500139605		10.80-		
08/18/2008	6000985340		08/18/2008	Credit m	4500139605		160.39-		
08/18/2008	6000985341		08/18/2008	Credit m	4500139605		174.51-		
08/18/2008	6000985342		08/18/2008	Credit m	4500139605		174.04-		
08/18/2008	6000985343		08/18/2008	Credit m	4500139605		44.80-		
08/18/2008	6000985344		08/18/2008	Credit m	4500139605		54.00-		

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PEARSON

T E C H N O L O G Y

005975-MI-VVV-0001

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<b>TOTAL OTHER ITEMS NOW DUE</b>										
<b>TOTAL NOW DUE</b>										
<b>43,334.99</b>										
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Globe Fearon  
Cambridge  
Cobblestone

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Prentice Hall  
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Peachpit Press

**Pearson Custom  
Publishing****Allyn & Bacon**

Allyn & Bacon  
Longwood

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## STATEMENT

ADDISON WESLEY • LONGMAN • GLOBE FEARON • SCOTT FORESMAN  
PEARSON LEARNING • PRENTICE HALL • DIGITAL LEARNING

Federal ID: 22-1603684 Duns: 053601050

## Mail payment to:

TO: ST LOUIS CITY PUBLIC SCHO  
801 N 11TH ST  
SAINT LOUIS MO 63101-1015

P O Box 409496  
Atlanta, GA 30384-9496

ACCOUNT NO.	PAGE	STATEMENT DATE
91 2286412	10	05/17/2010
ORDERING ACCOUNT NO.		

For inquiries, please call 800-232-6556

TRANSACTION		CUSTOMER		TYPE OF TRANSACTION	DUE DATE	ITEM PAID	NUMBER	P.O. CLAIM	STORE NO.	PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE												
08/18/2008	6000985345			Credit m	08/18/2008			4500139605		155.64-		
08/18/2008	6000985346			Credit m	08/18/2008			4500139605		71.79-		
08/18/2008	6000985347			Credit m	08/18/2008			4500139605		17.92-		
08/18/2008	6000985348			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985349			Credit m	08/18/2008			4500139605		226.84-		
08/18/2008	6000985350			Credit m	08/18/2008			4500139605		33.61-		
08/18/2008	6000985351			Credit m	08/18/2008			4500139605		114.21-		
08/18/2008	6000985352			Credit m	08/18/2008			4500139605		17.92-		
08/18/2008	6000985353			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985354			Credit m	08/18/2008			4500139605		21.60-		
08/18/2008	6000985355			Credit m	08/18/2008			4500139605		166.23-		
08/18/2008	6000985356			Credit m	08/18/2008			4500139605		33.61-		
08/18/2008	6000985357			Credit m	08/18/2008			4500139605		105.04-		
08/18/2008	6000985358			Credit m	08/18/2008			4500139605		16.81-		
08/18/2008	6000985359			Credit m	08/18/2008			4500139605		123.25-		
08/18/2008	6000985360			Credit m	08/18/2008			4500139605		17.92-		
08/18/2008	6000985361			Credit m	08/18/2008			4500139605		135.92-		
08/18/2008	6000985362			Credit m	08/18/2008			4500139605		16.81-		
08/18/2008	6000985363			Credit m	08/18/2008			4500139605		123.25-		
08/18/2008	6000985364			Credit m	08/18/2008			4500139605		17.92-		
08/18/2008	6000985365			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985366			Credit m	08/18/2008			4500139605		16.81-		
08/18/2008	6000985367			Credit m	08/18/2008			4500139605		142.88-		
08/18/2008	6000985368			Credit m	08/18/2008			4500139605		8.96-		
08/18/2008	6000985369			Credit m	08/18/2008			4500139605		88.66-		
08/18/2008	6000985370			Credit m	08/18/2008			4500139605		16.81-		
08/18/2008	6000985371			Credit m	08/18/2008			4500139605		8.96-		
08/18/2008	6000985373			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985374			Credit m	08/18/2008			4500139605		185.12-		
08/18/2008	6000985375			Credit m	08/18/2008			4500139605		33.61-		
08/18/2008	6000985376			Credit m	08/18/2008			4500139605		21.60-		
08/18/2008	6000985377			Credit m	08/18/2008			4500139605		50.42-		
08/18/2008	6000985378			Credit m	08/18/2008			4500139605		21.60-		
08/18/2008	6000985379			Credit m	08/18/2008			4500139605		50.42-		
08/18/2008	6000985380			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985381			Credit m	08/18/2008			4500139605		28.06-		
08/18/2008	6000985382			Credit m	08/18/2008			4500139605		62.77-		
08/18/2008	6000985383			Credit m	08/18/2008			4500139605		214.07-		
08/18/2008	6000985384			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985385			Credit m	08/18/2008			4500139605		208.22-		
08/18/2008	6000985386			Credit m	08/18/2008			4500139605		33.61-		
08/18/2008	6000985387			Credit m	08/18/2008			4500139605		50.42-		
08/18/2008	6000985388			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985389			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985391			Credit m	08/18/2008			4500139605		50.42-		
08/18/2008	6000985393			Credit m	08/18/2008			4500139605				

PLEASE RETURN WITH YOUR PAYMENT

Services provided by

PEARSON

T E C H N O L O G Y

005975-MI-YYY-00001

**For Inquiries**

The toll-free number and your Credit Rep's name to call for account inquiries.

**TO:**

JOHN Q. CUSTOMER  
SAMPLE COMPANY  
ACCOUNTS PAYABLE  
123 MAIN ST  
ANYTOWN, US 12345

**For inquiries, please call 800-232-6556**

**YOUR PERSONAL CREDIT  
REPRESENTATIVE IS:**

John Smith x 999

## Additional Information

**Mail Payment**

**To**

The address to which payment should be sent.

**Account Number**

Your billing account number.

**Ordering**

**Account Number**

Your Ordering Account Number is listed here for your reference because it will continue to appear on your invoices for a period of time and is valid for ordering purposes.

**Mail payment to:**

Pearson Education  
PO Box XXXXX  
Chicago, IL 60673

ACCOUNT NO.	PAGE	STATEMENT DATE
05-5000000	1	12/31/2001
ORDERING ACCOUNT NO. 11111111		

TRANSACTION		ITEM PAID	DUE DATE	TYPE OF TRANSACTION	CUSTOMER			PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE	NUMBER				P.O. CLAIM	STORE NO.				
07/03/2000	1111111X		09/03/2000	Invoice	16812			16,780.19		
07/03/2000	2222222X		09/03/2000	Invoice	16823			62,225.15		
09/18/2000	127755		09/18/2000	Pmt Clg	738382CM			3,445.20-		
10/16/2000	127429		10/16/2000	Inc Pmt	3333333K			32,225.15-		
				<b>STATEMENT TOTAL</b>						<b>43,334.99</b>
				<b>TOTAL INVOICES NOW DUE</b>						<b>79,005.34</b>
				<b>TOTAL OTHER ITEMS NOW DUE</b>						<b>0.00</b>
				<b>TOTAL NOW DUE</b>						<b>43,334.99</b>

**Items**

Your outstanding purchases are detailed including credit memos, unapplied cash and deductions

**Items Paid**

Please denote which items you are paying by checking them off. A copy of the statement should be enclosed with the remittance.

**Statement Total**

The total of all items on this statement.

**Total Now Due**

Total amount due now (excludes Future due invoices).

**Imprints that may appear on your statement**

**K12**

Scott Foresman -- Addison Wesley  
Silver Burdett Ginn  
Prentice Hall School  
Modern Curriculum Press  
Celebration Press  
Cuisenaire (Select Titles)  
Goodyear Books  
Globe Fearon  
Cambridge  
Cobblestone

**Prentice Hall**

Prentice Hall  
Prentice Hall PTR  
Que Education & Training  
Brady  
Merrill Education

**Pearson ESL**

Longman ELT  
Prentice Hall Regents  
Family Album

**Addison-Wesley Longman**

Addison-Wesley  
Benjamin/Cummings  
Longman  
Peachpit Press

**Pearson Custom Publishing**

**Allyn & Bacon**

Allyn & Bacon  
Longwood

*Note: This list is  
subject to change*





## PEARSON EDUCATION

## STATEMENT

ADDISON WESLEY • LONGMAN • GLOBE FEARON • SCOTT FORESMAN  
PEARSON LEARNING • PRENTICE HALL • DIGITAL LEARNING

Federal ID: 22-1603684 Duns: 053601050

## TO:

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801 N 11TH ST  
SAINT LOUIS MO 63101-1015

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P O Box 409496  
Atlanta, GA 30384-9496



ACCOUNT NO.	PAGE	STATEMENT DATE
91 2286412	11	05/17/2010
ORDERING ACCOUNT NO.		

For inquiries, please call 800-232-6556

TRANSACTION		CUSTOMER		TYPE OF TRANSACTION	DUE DATE	ITEM PAID	NUMBER	P.O. CLAIM	STORE NO.	PAST DUE AMOUNT	CURRENT AMOUNT	FUTURE DUE AMOUNT
DATE												
08/18/2008	6000985394			Credit m	08/18/2008			4500139605		165.65-		
08/18/2008	6000985396			Credit m	08/18/2008			4500139605		207.29-		
08/18/2008	6000985397			Credit m	08/18/2008			4500139605		16.81-		
08/18/2008	6000985398			Credit m	08/18/2008			4500139605		228.43-		
08/18/2008	6000985399			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985401			Credit m	08/18/2008			4500139605		33.61-		
08/18/2008	6000985403			Credit m	08/18/2008			4500139605		228.43-		
08/18/2008	6000985404			Credit m	08/18/2008			4500139605		33.61-		
08/18/2008	6000985405			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985406			Credit m	08/18/2008			4500139605		235.08-		
08/18/2008	6000985408			Credit m	08/18/2008			4500139605		50.42-		
08/18/2008	6000985409			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985450			Credit m	08/18/2008			4500139605		242.86-		
08/18/2008	6000985451			Credit m	08/18/2008			4500139605		26.88-		
08/18/2008	6000985452			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985453			Credit m	08/18/2008			4500139605		197.10-		
08/18/2008	6000985454			Credit m	08/18/2008			4500139605		33.61-		
08/18/2008	6000985458			Credit m	08/18/2008			4500139605		210.51-		
08/18/2008	6000985459			Credit m	08/18/2008			4500139605		17.92-		
08/18/2008	6000985460			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985461			Credit m	08/18/2008			4500139605		184.86-		
08/18/2008	6000985462			Credit m	08/18/2008			4500139605		33.61-		
08/18/2008	6000985495			Credit m	08/18/2008			4500139605		137.61-		
08/18/2008	6000985496			Credit m	08/18/2008			4500139605		17.92-		
08/18/2008	6000985501			Credit m	08/18/2008			4500139605		10.80-		
08/18/2008	6000985531			Credit m	08/18/2008			4500139605		17.92-		
08/18/2008	6000985534			Credit m	08/18/2008			4500139605		33.61-		
08/19/2008	6000985410			Credit m	08/19/2008			4500139605		265.40-		
08/19/2008	6000985412			Credit m	08/19/2008			4500139605		254.33-		
08/19/2008	6000985414			Credit m	08/19/2008			4500139605		270.99-		
08/19/2008	6000985416			Credit m	08/19/2008			4500139605		261.75-		
11/06/2008	6001005374			Credit m	11/06/2008			4500140185		12,547.50-		
08/18/2008	6000985352			Credit m	08/18/2008			45500139605		160.67-		
08/18/2008	6000985372			Credit m	08/18/2008			45500139605		10.80-		
11/19/2007	323929			Inc Pmt	11/19/2007			4013344326		590.84-		
03/12/2008	333581			Inc Pmt	03/12/2008			4500134541		201.81-		
03/09/2009	347209			Inc Pmt	03/09/2009			4500139889		1,364.69-		
03/09/2009	347209			Inc Pmt	03/09/2009			4500139894		4,080.45-		
03/09/2009	347209			Inc Pmt	03/09/2009			4500139896		680.11-		
03/06/2009	347198			Inc Pmt	03/06/2009			4500139929		1,228.35-		
03/06/2009	347198			Inc Pmt	03/06/2009			4500139930		556.29-		
03/06/2009	347198			Inc Pmt	03/06/2009			4500139959		1,284.15-		
03/09/2009	347210			Inc Pmt	03/09/2009			4500140911		294.20-		
10/09/2009	354584			Inc Pmt	10/09/2009			4500148550		387.49-		
09/21/2007	326989-C/R-			Pmt Diff	09/21/2007			326989		196.07-		

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PEARSON

T E C H N O L O G Y

005975-MI-VVY-00001

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ACCOUNTS PAYABLE  
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Pearson Education  
PO Box XXXXX  
Chicago, IL 60673

**To**  
The address to  
which payment  
should be sent.

Number

**Number**  
Your billing  
account number.

**Account Number**  
Your Ordering  
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reference because  
it will continue to  
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purposes.

John Smith x 999

TRANSACTION		CUSTOMER					CURRENT AMOUNT	FUTURE DUE AMOUNT
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				STATEMENT TOTAL				43,334.99
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Scott Foresman – Addison Wesley  
Silver Burdett Ginn  
Prentice Hall School  
Modern Curriculum Press  
Celebration Press  
Cuisenaire (Select Titles)  
Goodyear Books  
Globe Fearon  
Cambridge  
Cobblestone

Prentice Hall  
Prentice Hall PTR  
Que Education &  
Brady  
Merrill Education

Addison-Wesley  
Benjamin/Cummings  
Longman  
Peachpit Press

Longman ELT  
Prentice Hall Regents  
Family Album

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Federal ID: 22-1603684 Duns: 053601050

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ACCOUNT NO.	PAGE	STATEMENT DATE
91 2286412	12	05/17/2010

ORDERING ACCOUNT NO.

[illegible]

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**Services provided by**  
**PEARSON**

**Services provided by**

TECHNOLOGY

005975-MI-VVY-00001

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10/16/2000	127429		10/16/2000	Inc Pmt	3333333K			32,225.15-		
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TOTAL INVOICES NOW DUE										
TOTAL OTHER ITEMS NOW DUE										
TOTAL NOW DUE										
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79,005.34										
0.00										
43,334.99										

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#### K12

Scott Foresman - Addison Wesley  
Silver Burdett Ginn  
Prentice Hall School  
Modern Curriculum Press  
Celebration Press  
Cuisenaire (Select Titles)  
Goodyear Books  
Globe Fearon  
Cambridge  
Cobblestone

#### Prentice Hall

Prentice Hall  
Prentice Hall PTR  
Que Education & Training  
Brady  
Merrill Education

#### Pearson ESL

Longman ELT  
Prentice Hall Regents  
Family Album

#### Addison-Wesley Longman

Addison-Wesley  
Benjamin/Cummings  
Longman  
Peachpit Press

#### Pearson Custom Publishing

#### Allyn & Bacon

Allyn & Bacon  
Longwood

*Note: This list is subject to change*





# SAINT LOUIS PUBLIC SCHOOLS

Date: June 24, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Enos K. Moss, CFO/Treasurer

## VENDOR SELECTION METHOD:

☐ RFP/Bid  
☐ Sole Source  
☐ Contract Renewal  
☒ Ratification

Previous Bd. Res. # \_\_\_\_\_

Agenda Item:  
Information:  
Conference:  
Action:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	--------------------------	--------------------------	-------------------------------------

07-22-10-26

## SUBJECT:

To ratify the contract with K Force to provide an individual to perform the duties of the vacant Director of Fiscal Control position.  
The cost for the period January 27, 2010 to July 23, 2010 will not exceed \$78,600.00.

## BACKGROUND:

K Force is a temporary service provider of professional staffing. They are providing an individual who will perform the duties of the vacant Director of Fiscal Control position. The individual will also be responsible for addressing the audit findings related to SAS 112, GASB, and GAAP standards.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	78	MSIP:	8.5.4
-------	--------	--	-------	----	-------	-------

### FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	110	-	2512	-	6319	-	970	-	00	GOB	Requisition #:
Amount:	\$		48,600.00								
Fund Source:	730	-	2512	-	6319	-	970	-	PS	Non GOB	Requisition #:
Amount:	\$		30,000.00								
Fund Source:	-	-	-	-	-	-	-	-	-	-	Requisition #:
Amount:											
Cost not to Exceed:	\$		78,600.00							Pending Funding Availability	Vendor #: 600014021

Department: Finance

Requestor: Enos K. Moss

Angela Banks, Interim Budget Director  
  
Enos Moss, CFO/Treasurer  
  
Dr. Kelvin R. Adams, Superintendent





# SAINT LOUIS PUBLIC SCHOOLS

Date: June 28, 2010  
To: Kelvin R. Adams, Ph.D.  
From: Enos K. Moss, CFO/Treasurer

## VENDOR SELECTION METHOD:

<input type="checkbox"/>	RFP/Bid	
<input type="checkbox"/>	Sole Source	
<input checked="" type="checkbox"/>	Contract Renewal	Previous Bd. Res. # 04-03-08-15
<input type="checkbox"/>	Ratification	

Agenda Item: ☐  
Information: ☐  
Conference: ☐  
Action: ☒

07-22-10-07

## SUBJECT:

To approve the renewal of the contract with SMART Business Advisory and Consulting Services (SMART) for the third and last year of the contract. SMART will perform the GASB 45 benefits actuarial evaluation that is required by the external auditors. The performance will be from August 1, 2010 to October 1, 2010 at a cost not to exceed \$11,300.

## BACKGROUND:

SMART was selected by RFP in June of 2008 and has performed the GASB 45 benefits actuarial evaluation for the last two years under the terms of the original contract. GASB Statement 45 requires a complete, reliable, and decision-useful financial report with regard to retiree health and welfare benefits.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	78	MSIP:	8.5.4
-------	--------	--	-------	----	-------	-------

## FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	110 - 2514 - 6319 - 970 - 00	GOB	Requisition #:	
Amount:	\$ 11,300.00			
Fund Source:	- - - - -		Requisition #:	
Amount:				
Fund Source:	- - - - -		Requisition #:	
Amount:				
Cost not to Exceed:	\$ 11,300.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:	600013283

Department: Risk Management

Requestor: Kevin Coyne

Angela Banks, Interim Budget Director  
Enos Moss, CFO/Treasurer  
Kelvin R. Adams, Ph.D., Superintendent

Enos K. Moss, CFO/Treasurer







## Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: June 22, 2010
Dept / School: Risk Management		Reported By: Kevin Coyne
Vendor: SMART Business Advisory and Consulting Services		Vendor #: 600013283
Contract # / P.O. #:		Contract Name: GASB 45 Benefits Actuarial Evaluation
Contract Amount: \$ 4,500.00		Award Date: June 2008
Purpose of Contract (Brief Description): To perform the GASB 45 Benefits Actuarial Evaluation for the 2009-2010 year.		
<p><b>Performance Ratings:</b> Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings (<i>please attach additional sheets if necessary</i>). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory</p>		
Category	Rating	Comments (Brief)
Quality of Goods / Services	5 + 4 3 2 1	
Timeliness of Delivery or Performance	5 + 4 3 2 1	
Business Relations	5 4 + 3 2 1	
Customer Satisfaction	5 4 + 3 2 1	
Cost Control	5 + 4 3 2 1	
Average Score	4.6	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. <div style="text-align: right;">           Please Check    Yes <input checked="" type="checkbox"/>    No <input type="checkbox"/> </div>		

## VENDOR PERFORMANCE REPORT INSTRUCTIONS

**Type of report** Identify if this the final report or a quarterly report (3 months)

**Report Date** the date the report is prepared

**Department** Indicate the name of the reporting department

**Reported By** Please sign your name

**Vendor** Enter the vendor's name

**Vendor Number** Enter the vendor's assigned number

**Contract # / PO #** Enter the assigned contract # or the purchase order # for the goods or Services being reported

**Contract Name** This the official name used when the contract was solicited

**Contract Amount** The total dollar value of the contract: the amount listed on the Board Resolution

**Award Date** Enter the date that the Board approved this contract

**Contract Description** Provide a brief description of the work being done under the contract

**Performance Ratings** In the comment column provide the rationale for the rating you give.

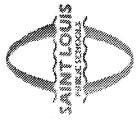
Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

### Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

### Performance Categories Descriptions

Category	Description
<b>Quality of Goods and / or Services</b>	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
<b>Timeliness of Delivery or Performance</b>	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
<b>Business Relations</b>	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
<b>Customer Satisfaction</b>	Rate the vendor based on feedback you receive from your customers (end-users)
<b>Cost Control</b>	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements



## Request for Contract Renewal Form

Date of Submittal: June 22, 2010
Name of Department Head submitting Request: Kevin Coyne
Name of Contract: GASB 45 Benefits Actuarial Evaluation
Purpose of Contract: To provide the GASB 45 Benefits Actuarial Evaluation for the 2009-2010 year.
Are there changes versus prior year contract X Yes No
If Yes explain Changes: Contract rate for 2009-2010 year is \$11,300.
Total Cost of Contract (estimated cost of expenses inclusive): \$11,300
Vendor Name: SMART Business Advisory and Consulting Services Number: 600013283 Vendor
Start Date of Contract: August 1, 2010
Expiration Date of Contract: October 1, 2010
Department Responsible for Vendor Performance Monitoring: Risk Management
Approved <input type="checkbox"/> Disapproved <input type="checkbox"/> Date:
Superintendent Signature

Please attach the Vendor Performance Report and Proposed Contract



**August 5, 2010**





# SAINT LOUIS PUBLIC SCHOOLS

Date: July 9, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Enos Moss, CFO/Treasurer

## VENDOR SELECTION METHOD:

- ☐ RFP/Bid  
☐ Sole Source  
☐ Contract Renewal  
☒ Financial Report
- Previous Bd. Res. #: \_\_\_\_\_

Agenda Item: 08-05-10-01  
Information: ☐  
Conference: ☐  
Action: ☒

## SUBJECT:

Monthly Transaction Report for June 2010.

## BACKGROUND:

CSIP: Goal 2: Process Performance Row: 73 MSIP: 8.5.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department:

Requestor:

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent





## ST. LOUIS BOARD OF EDUCATION

PAGE:

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Monthly Budget Report  
 Dates: 06-01-2010 - 06-30-2010  
 Fiscal Year: 2009 - 2010

110-INCIDENTAL

1 SAP Hierarchy Doc #: 0501667409  
 SAP Entry Doc #: 0501667371

From:	110-2522	-	820-00-110	-	6112	75,000.00-
	110-2522	-	820-00-110	-	6241	13,300.36-
	110-2522	-	820-00-110	-	6211	10,515.80-
	110-2522	-	820-00-110	-	6261	9,076.58-
	110-2522	-	820-00-110	-	6242	602.16-
	110-2522	-	820-00-110	-	6245	526.96-
	110-2522	-	820-00-110	-	6246	258.76-
	110-2522	-	820-00-110	-	6243	180.40-
	110-2522	-	820-00-110	-	6244	39.60-
	110-2522	-	820-00-110	-	6244	39.60-
	110-2522	-	820-00-110	-	6244	180.40-
To:	110-1225	-	828-00-110	-	6244	39.60
	110-1225	-	828-00-110	-	6243	180.40
	110-1225	-	828-00-110	-	6246	258.76
	110-1225	-	828-00-110	-	6245	526.96
	110-1225	-	828-00-110	-	6242	602.16
	110-1225	-	828-00-110	-	6261	9,076.58
	110-1225	-	828-00-110	-	6211	10,515.80
	110-1225	-	828-00-110	-	6241	13,300.36
	110-1225	-	828-00-110	-	6113	75,000.00

Control No: B-1697  
 From Amount: 109,500.62  
 To Amount: 109,500.62  
 Text: Cover salary for Summer Windels and Erin Sander.

2 SAP Hierarchy Doc #: 0501654330  
 SAP Entry Doc #: 0501654292

From:	110-2411	-	440-00-110	-	6371	115.00-
To:	110-2411	-	440-00-110	-	6384	115.00
Control No:	B-1543					
From Amount:						115.00-
To Amount:						115.00
Text:	Travel and professional development expenses for Melanie Adams to attend the MSBA Conference, 6/11-6/12/10.					

## ST. LOUIS BOARD OF EDUCATION

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Monthly Budget Report  
 Dates: 06-01-2010 - 06-30-2010  
 Fiscal Year: 2009 - 2010

3 SAP Hierarchy Doc #: 0501654434  
 SAP Entry Doc #: 0501654396

From:	110-2411	-	307-00-110	-	6371
To:	110-2411	-	307-00-110	-	6383
Control No:	B-1760				
From Amount:	2,421.40-				
To Amount:	2,421.40				

Text: B-1760 Reallocating \$2,420.40 to pay flight tickets  
 #7466441099-7466441105 & #7466441169. Carr Lane Staff flights  
 cancelled due to budget freeze. Participants: Brenda Smith, Suzanne  
 Jarrell, Julia Kaiser, Eric Langley, William Taylor, Brown Imboden,

4 SAP Hierarchy Doc #: 0501667427  
 SAP Entry Doc #: 0501667389

From:	110-2411	-	117-00-110	-	6371
To:	110-2411	-	117-00-110	-	6383
Control No:	B-1715				
From Amount:	60.97-				
To Amount:	60.97				

Text: B-1715 - Reallocating \$60.97 to reimburse Sylvia Shead, Michelle  
 Phillips, and Samantha Smith for travel expenses. They attended the  
 ASCD Conference in San Antonio, TX from 03/05/10-03/08/10.

5 SAP Hierarchy Doc #: 0501667430  
 SAP Entry Doc #: 0501667392

From:	110-2411	-	323-00-110	-	6371
To:	110-2411	-	323-00-110	-	6383
Control No:	B-1712				
From Amount:	398.23-				
To Amount:	398.23				

Text: B-1712 - Reallocating \$398-23 to reimburse Jimmie Hope Walker for  
 travel expenses. She attended the Missouri Music Educators  
 Conference in Lake of the Ozarks, Missouri from Jan 27-30.

## ST. LOUIS BOARD OF EDUCATION

## Monthly Budget Report

Dates: 06-01-2010 - 06-30-2010

Fiscal Year: 2009 - 2010

6 SAP Hierarchy Doc #: 0501654372  
SAP Entry Doc #: 0501654334

From:	110-2551	-	918-00-110	-	6341
To:	110-2558	-	918-00-110	-	6344
Control No:	B-1642				
From Amount:	300,000.00-				
To Amount:	300,000.00				
Text: To pay transportation invoices for First Student Bus Co.					

7 SAP Hierarchy Doc #: 0501654331  
SAP Entry Doc #: 0501654293

From:	110-2223	-	981-L3-110	-	6441
To:	110-2625	-	981-8L-110	-	6361
Control No:	B-1646				
From Amount:	145,000.00-				
To Amount:	145,000.00				
Text: To pay past due invoices for AT&T bills.					

8 SAP Hierarchy Doc #: 0501654332  
SAP Entry Doc #: 0501654294

From:	110-2828	-	981-54-110	-	6319
To:	110-2625	-	981-8L-110	-	6361
Control No:	B-1647				
From Amount:	245,000.00-				
To Amount:	245,000.00				
Text: To pay past due invoices for AT&T.					

245,000.00-  
245,000.00

Monthly Budget Report  
 Dates: 06-01-2010 - 06-30-2010  
 Fiscal Year: 2009 - 2010

120-INCIDENTAL

1 SAP Hierarchy Doc #: 0501654438  
 SAP Entry Doc #: 0501654400

From:	110-2411	-	314-00-110	-	6371	847.35-
To:	120-1211	-	314-55-120	-	6143	847.35
Control No:	B-1756					
From Amount:						847.35-
To Amount:						847.35
Text: B-1756 Reallocating \$847.35 to fund Cheryl Jackson Team Leader						
Worksheet. Budget Freeze Approved 06.02.2010. Moving Monies from						
Fund 110 to 120 (Extra Service).						

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report  
Dates: 06-01-2010 - 06-30-2010  
Fiscal Year: 2009 - 2010

220-EARLY CHILDHOOD SPED

1 SAP Hierarchy Doc #: 0501654346  
SAP Entry Doc #: 0501654308

To:	220-1243	-	828-00-220	-	6341	
Control No:	B-1601					
From Amount:						0.00
To Amount:						371,000.00
Text: Reimbursable funds for the Early Childhood Special Education transportation area.						

371,000.00



## ST. LOUIS BOARD OF EDUCATION

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Monthly Budget Report  
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3 SAP Hierarchy Doc #: 0501667424  
 SAP Entry Doc #: 0501667386

From:	230-2213	-	814-BS-230	-	6319
To:	230-1127	-	814-AM-230	-	6319
Control No:	B-1701				
From Amount:	50,000.00-				
To Amount:	50,000.00				
Text: B-1701 - Transfer to Support Contractual Instruction Costs.					

4 SAP Hierarchy Doc #: 0501671230  
 SAP Entry Doc #: 0501671192

From:	230-1127	-	814-AM-230	-	6371
To:	230-1127	-	814-AM-230	-	6641
Control No:	B-1736				
From Amount:	683,691.96-				
To Amount:	683,691.96				
Text: Transfer Title I funds to increase indirect cost for title I funds.					

5 SAP Hierarchy Doc #: 0501654370  
 SAP Entry Doc #: 0501654332

From:	230-1127	-	814-AM-230	-	6371
To:	230-1256	-	814-A2-230	-	6344
Control No:	B-1664				
From Amount:	200,000.00-				
To Amount:	200,000.00				
Text: Transfer needed to support Title I Supplemental Educational Services and After School Programs at various locations.					



From:	To:	Control No:	From Amount:	To Amount:	Text: Adjust allocations for extra-service pay, and clear deficits and temporary salaries.
230-2261	230-2261	B-1685	61,231.19-	61,231.19	
- 814-BF-230	- 814-BF-230		- 6121	- 6149	
- 814-BF-230	- 814-BF-230		- 6149	- 6371	
- 814-BF-230	- 814-BF-230		- 6371	- 6371	
- 814-BF-230	- 814-BF-230		- 6371	- 6261	
- 814-BF-230	- 814-BF-230		- 6261	- 6231	
- 814-BF-230	- 814-BF-230		- 6231	- 6143	
- 814-BF-230	- 814-BF-230		- 6143	- 6371	
- 814-BF-230	- 814-BF-230		- 6371	- 6123	
230-2261	230-2261		35,443.60-	22,391.54-	
230-2261	230-2261		3,100.00-	237.15-	
230-2261	230-2261		58.90-	58.90	
230-2261	230-2261		58.90	58.90	
230-2261	230-2261		237.15	3,100.00	
230-2261	230-2261		3,100.00	22,391.54	
230-2261	230-2261		22,391.54	35,443.60	

**Text:** Adjust allocations for extra-service pay, and clear deficits and temporary salaries.

## ST. LOUIS BOARD OF EDUCATION

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Monthly Budget Report  
 Dates: 06-01-2010 - 06-30-2010  
 Fiscal Year: 2009 - 2010

250-ADULT BASIC ED 09-10

1 SAP Hierarchy Doc #: 0501654365  
 SAP Entry Doc #: 0501654327

From:	250-1611	- 026-97-250	- 6421	
To:	250-1611			
Control No:	B-1661			
From Amount:	0.00			
To Amount:	215.00			
Text: Additional appropriation for Project 97-AEL-Special Literacy grant				
#SPL28 to match DESSE budget sheets.				

2 SAP Hierarchy Doc #: 0501654367  
 SAP Entry Doc #: 0501654329

From:	250-1612	- 026-00-250	- 6384	
To:	250-1612	- 026-00-250	- 6383	
Control No:	B-1657			
From Amount:	4,000.00-			
To Amount:	4,000.00			
Text: Travel expenses for Rhonda Jones, Adult Basic Ed. Supv., to				
attend the MAACE Conference on June 25, 2010 in Osage Beach, MO.				

3 SAP Hierarchy Doc #: 0501654368  
 SAP Entry Doc #: 0501654330

From:	250-1611	- 026-00-250	- 6541	
To:	250-1612	- 026-00-250	- 6383	
Control No:	B-1662			
From Amount:	2,000.00-			
To Amount:	2,000.00			
Text: Travel expenses for Rhonda Jones, Adult Basic Ed. Supv., to				
attend the MAACE Conference on June 25, 2010 in Osage Beach, MO.				

## ST. LOUIS BOARD OF EDUCATION

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Monthly Budget Report  
 Dates: 06-01-2010 - 06-30-2010  
 Fiscal Year: 2009 - 2010

4 SAP Hierarchy Doc #: 0501654364  
 SAP Entry Doc #: 0501654326

To:	250-2425	-	026-97-250	-	6261	100.00
	250-2425	-	026-97-250	-	6231	275.00
	250-2425	-	026-97-250	-	6143	1,703.00
Control No:	B-1661					
From Amount:					0.00	
To Amount:					2,078.00	
Text:	Additional appropriation for Project 97-AEL-Special Literacy grant					
	#SPL28 to match DESSE budget sheets.					

5 SAP Hierarchy Doc #: 0501654369  
 SAP Entry Doc #: 0501654331

From:	250-1612	-	026-00-250	-	6383	1,000.00-
To:	250-2425	-	026-00-250	-	6383	1,000.00-
Control No:	B-1663					
From Amount:					1,000.00-	
To Amount:					1,000.00	
Text:	Travel expenses for Rhonda Jones, Adult Basic Ed. Supv., to attend the MAACCE Conf. on 6/25/10 in Osage Beach.					

ST. LOUIS BOARD OF EDUCATION  
Monthly Budget Report  
Dates: 06-01-2010 - 06-30-2010  
Fiscal Year: 2009 - 2010

270-PL 94-142 SPED 09-10

1 SAP Hierarchy Doc #: 0501667410  
SAP Entry Doc #: 0501667372

From:	270-1232	-	828-00-270	-	6311	
To:	270-1511	-	828-00-270	-	6371	
Control No:	B-1723					
From Amount:	276,240.43-					
To Amount:	276,240.43					
Text:	B-1723	Transfer funds to allocate proportionate share for non-public				
program.						

290-MINI-FEDERAL 09-10

1 SAP Hierarchy Doc #: 0501664418  
SAP Entry Doc #: 0501664380

From:	290-1394	-	826-KZ-290	-	6411	-	100.00-
To:	290-1394	-	826-KZ-290	-	6383	-	100.00
Control No:	B-1753						
From Amount:	100.00-						
To Amount:	100.00						
Text: B-1753 To transfer funds to pay for travel reimbursement.							

620-TITLE VI 09-10

1 SAP Hierarchy Doc #: 0501671225  
SAP Entry Doc #: 0501671187

To: 620-1177 - 976-AD-620 - 6641  
Control No: B-1734  
From Amount: 0.00  
To Amount: 77,703.13  
Text: To set up additional appropriations for 620 Title II - Title IV funds  
per DESE.

2 SAP Hierarchy Doc #: 0501671224  
SAP Entry Doc #: 0501671186

To: 620-2214 - 859-YJ-620 - 6312  
Control No: B-1734  
From Amount: 0.00  
To Amount: 179,229.87  
Text: To set up additional appropriations for 620 Title II - Title IV funds  
per DESE.

3 SAP Hierarchy Doc #: 0501671228  
SAP Entry Doc #: 0501671190

To: 620-2214 - 814-T3-620 - 6312  
Control No: B-1734  
From Amount: 0.00  
To Amount: 161,946.00  
Text: To set up additional appropriations for 620 Title II - Title IV funds  
per DESE.

ST. LOUIS BOARD OF EDUCATION

PAGE:

Monthly Budget Report  
 Dates: 06-01-2010 - 06-30-2010  
 Fiscal Year: 2009 - 2010

4 SAP Hierarchy Doc #: 0501671226  
 SAP Entry Doc #: 0501671188

To:	620-3411	-	838-JI-620	-	6312	25,869.64
Control No:	620-3411	-	838-YL-620	-	6312	
From Amount:						
To Amount:						
Text: To set up additional appropriations for 620 Title II - Title IV funds						
per DESSE,						

5 SAP Hierarchy Doc #: 0501671227  
 SAP Entry Doc #: 0501671189

To:	620-3411	-	976-JI-620	-	6641	4,708.86
Control No:	620-3411	-	976-JI-620	-	6641	
From Amount:						
To Amount:						
Text: To set up additional appropriations for 620 Title II - Title IV funds						
per DESSE,						





1 SAP Hierarchy Doc #: 0501654349  
SAP Entry Doc #: 0501654311

10

[illegible]

From Amount:      To Amount:

0.00  
2,236.60

Text: Appropriation for the Home Visits Grant at Henry, Stik, Dunbar and Budder Elementary Schools.

2 SAP Hierarchy Doc #: 0501654373  
SAP Entry Doc #: 0501654335

10

[illegible]

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report

Dates: 06-01-2010 - 06-30-2010

Fiscal Year: 2009 - 2010

Text: Correction to the appropriation for the Home Visits Grant for Henry, Stix, Dunbar and Buder Schools.

ST. LOUIS BOARD OF EDUCATION

Monthly Budget Report  
Dates: 06-01-2010 - 06-30-2010  
Fiscal Year: 2009 - 2010

740-SCHOOLSTITECASHSUB

1 SAP Hierarchy Doc #: 0501654344  
SAP Entry Doc #: 0501654306

To:	740-1672	- 036-00-740	- 6261		9.62
	740-1672	- 036-00-740	- 6231		38.72
	740-1672	- 036-00-740	- 6143		506.16
Control No:	B-1593				
From Amount:	0.00				
To Amount:	554.50				
Text: Appropriate tuition received from 036 Nottingham Community Education Center.					





# SAINT LOUIS PUBLIC SCHOOLS

Date: July 8, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Enos K. Moss, CFO/Treasurer

## VENDOR SELECTION METHOD:

<input type="checkbox"/>	RFP/Bid
<input type="checkbox"/>	Sole Source
<input checked="" type="checkbox"/>	Board Policy Change
<input type="checkbox"/>	Ratification

Agenda Item:  
Information:  
Conference:  
Action:

<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------	--------------------------	-------------------------------------

08-05-10-02

## SUBJECT:

To approve the rescission of District Policy P5144.1 and the adoption of the School Violence Intervention Policy to replace the rescinded policy. The School Violence Intervention Policy has been drafted by the Safety and Risk Management Committee as one of the priority items to improve District Safety.

## BACKGROUND:

The School Safety and Discipline Policy has been drafted as one of the priority objectives of the Safety and Risk Management Committee. The Policy continues to prohibit corporal punishment, but allows the use of physical restraint when other means of preventing or stopping a breach of discipline have proved ineffective.

CSIP:	Goal #	SLPS Goal #2 - Process and Performance	Row #	126	MSIP:	6.6.1 & 6.6.3
-------	--------	--	-------	-----	-------	---------------

FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	-	-	-	Requisition #:	
Amount:	\$	-			
Fund Source:	-	-	-	Requisition #:	
Amount:					
Fund Source:	-	-	-	Requisition #:	
Amount:					
Cost not to Exceed:	\$	-		Pending Funding Availability	Vendor #:

Department: Risk Management

Requestor: Kevin Coyne

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



P5144.1

ST. LOUIS BOARD OF EDUCATION POLICY  
STUDENTS  
ELEMENTARY, MIDDLE AND SECONDARY  
Welfare

Discipline/Punishment - Corporal Punishment

Corporal punishment of any kind is not permitted in the St. Louis Public Schools. Any employee who uses physical force or the threat of physical force as a means of student discipline or punishment shall be subject to disciplinary action, including discharge.

References

cf: Board Policy P5144

Legal: Section 160.261 RSMo.

Policy adopted: January 22, 1991

Revised: December 07, 1999

[\[ Home \]](#) [\[ Article 0 \]](#) [\[ Article 1 \]](#) [\[ Article 2 \]](#) [\[ Article 3 \]](#) [\[ Article 4 \]](#) [\[ Article 5 \]](#)  
[\[ Article 6 \]](#) [\[ Article 7 \]](#) [\[ Article 8 \]](#) [\[ Article 9 \]](#) [\[ Updates \]](#)





## **GOVERNING BOARD POLICY**

### **P5144.1 SCHOOL VIOLENCE INTERVENTION POLICY**

The SLPS District has the authority <sup>1</sup> to manage student conduct by promoting good order and implementing disciplinary practices in a manner which is consistent with state law. School officials are authorized to hold students accountable for misconduct in school, on school property, during school-sponsored activities and for conduct away from school or in nonschool activities which affect school discipline.

Students may forfeit their right to a public school education by engaging in conduct prohibited in the SLPS Student Code of Conduct Handbook and related provisions. Disciplinary consequences include, but are not limited to, withdrawal of school privileges (athletics, intramurals, student clubs and activities and school social events); the assignment of the student to another school; removal for up to ten (10) school days by school principals; extension of suspensions for a total of 180 days by the Superintendent/Designee; and longer term suspension and /or expulsion from school by the Board of Education.

The District will provide annual staff development training to all staff concerning the District's discipline regulations and their implementation. Annual training will also include, but will not be limited to, approved methods of dealing with school violence, discipline of students with disabilities, and the requirements of student confidentiality.

#### **A. SLPS Board of Education Policy- Corporal Punishment**

SLPS District employees and volunteers are prohibited from administering corporal punishment to students attending the SLPS schools, and from causing such punishment to be administered.

#### **B. SLPS Board of Education Policy- Physical Restraint**

Physical restraint will be used only when other means of preventing or stopping a breach of discipline have proved ineffective. Trained staff members, regardless of their level of training, may, use justifiable physical restraint of a student if it is deemed reasonably necessary to<sup>2</sup>:

1. Prevent the student from hurting himself/herself.
2. Protect others.
3. Protect the staff members' well-being.

---

<sup>1</sup> School officials possess comprehensive authority to prescribe and control conduct of students in the public schools. *Tinker v. Des Moines Indep. Cmty. Sch. Dist.* 393 U.S. 503, 507 (1969). In Missouri, the school board is statutorily authorized to make all rules necessary for the organization, grading, and government of the school district. §171.011, RSMo 2000. Disruptive conduct on school premises can be prohibited by school officials to provide an environment conducive for learning. *Streeter v. Hundley*, 580 S.W.2d 282, 286 (Mo. Banc 1979).

<sup>2</sup> Restraint is defined as an act, which may be forceful in nature, of holding back, limiting or controlling someone or something.

As relates to this policy, Corporal Punishment is the use of or threat of physical force for the purposes of discipline or punishment. Furthermore, the use of physical restraint by trained staff shall not be considered as Corporal Punishment.

Physical restraint which is administered in accordance with this section shall not be deemed corporal punishment as defined in Section A. above.

In the above cases physical restraint is justified when it is an alternative to a greater harm. When necessary, it should be applied without anger and as a restraint rather than as retaliation.

Trained staff members are permitted to use only the minimum amount of restraint reasonably necessary to accomplish the preventive measures required.

If a staff member uses physical restraint on a student, the following must be done:

1. Report the incident to the Building Administrator immediately.
2. Prepare a written comprehensive report detailing the reason for using physical restraint, the type and manner of physical restraint, the amount of force used in the physical restraint.
3. The comprehensive report must be prepared within 24 hours.
4. The comprehensive report shall be forwarded to Building Administrator, Office of the Superintendent, Director of School Safety and Security.
5. The Building Administrator shall follow all regular District reporting procedures for external agencies as required by District Policies.





# SAINT LOUIS PUBLIC SCHOOLS

Date: July 12, 2010  
To: Dr. Kelvin R. Adams, Superintendent  
From: Blake Youde, Dep. Supt. - Institutional Advancement

## VENDOR SELECTION METHOD:

<input type="checkbox"/>	RFP/Bid	_____
<input type="checkbox"/>	Sole Source	_____
<input type="checkbox"/>	Contract Renewal	Previous Bd. Res. # _____
<input type="checkbox"/>	Ratification	_____

Agenda Item: \_\_\_\_\_  
Information: \_\_\_\_\_  
Conference: \_\_\_\_\_  
Action: \_\_\_\_\_

08-05-10-03  
☐  
☐  
☒

## SUBJECT:

Request approval to amend the current school and/or program names of three St. Louis Public Schools starting in the 2010-2011 school year. The name change requests are made at this time in order to publish the 2011-2012 St. Louis Magnet Schools Application Brochure, which is to be ready for distribution on October 1, 2010.

## BACKGROUND:

School 1: Mallinckrodt Academy of Basic Instruction to be amended to Mallinckrodt Academy of Gifted Instruction.  
School 2: Busch Academic and Athletic Academy to be amended to Busch Middle School of Character and Athletics.  
School 3: Humboldt School to be amended to Humboldt Project Construct Continuum School.(Opening in August 2011)

Background Information Attached

CSIP: Goal # \_\_\_\_\_

Row # \_\_\_\_\_

MSIP: \_\_\_\_\_

FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	-	-	-	-	-	Requisition #:	.....
Amount:							No Cost At This time
Fund Source:	-	-	-	-	-	Requisition #:	.....
Amount:							
Fund Source:	-	-	-	-	-	Requisition #:	.....
Amount:							
Cost not to Exceed:	\$	-				Pending Funding Availability	Vendor #:

Department: Recruitment and Counseling Center

Requestor:

Louis F. Kruger

Blake Youde, Dep. Supt. - Institutional Advancement

Angela Banks, Interim Budget Director  
  
Enos Moss, CFO/Treasurer  
  
Dr. Kelvin R. Adams, Superintendent

**School 1: *Mallinckrodt Academy of Basic Instruction* to be amended to *Mallinckrodt Academy of Gifted Instruction*.**

The Mallinckrodt program was designated to be updated as a result of its program and site review by the Special Administrative Board in January 2009. The change in the program allows the District to meet the demand for elementary gifted education by growing the gifted program in the school while allowing students currently attending to matriculate through 5th grade. The school projects 22 new gifted eligible preschool students and 22 additional gifted kindergarten students for the fall of 2010, to begin classes with the current 194 students attending.

**School 2: *Busch Academic and Athletic Academy* to be amended to *Busch Middle School of Character and Athletics*.**

The Busch school will be adding a new "Character Education" component to the athletic focus of the school's program. Principal Robert Lescher has graduated from and been mentored by the Sanford N. McDonnell Endowed Professor of Education and co-director of the Center for Character Education and Citizenship at the University of Missouri St. Louis (UMSL). Five Busch staff members are attending the Summer Institute for Character Education at UMSL, with a third Busch staff member to be accepted into the Leadership Academy in Character Education (LACE) program in 2011. LACE will also provide ongoing mentoring and professional development to Busch staff. The school will keep its athletics theme and trained staff will merge the character education training to enhance and improve the instructional programming at the school.

**School 3: *Humboldt School* to be amended to *Humboldt Project Construct Continuum School*.**

The District currently operates Early Childhood Center schools at the Stix and the Wilkinson at Roe sites which by design run through 2nd grade using Project Construct Curriculum. The Humboldt Continuum school is being established for the 2011-2012 school year, to provide a site where the 2nd to 3rd grade students from both sites can merge to continue receiving the Project Construct Curriculum, as well as attend grades 3 through 5 with classmates before moving on to middle school. Parents from the Wilkinson and Stix Schools have stated to the SAB a strong desire for a "Continuum" school, and it is intended to help the District hold more students in this program.





# SAINT LOUIS PUBLIC SCHOOLS

Date: July 13, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Alice F. Roach, Chief of Staff

## VENDOR SELECTION METHOD:

<input type="checkbox"/>	RFP/Bid
<input type="checkbox"/>	Sole Source
<input type="checkbox"/>	Contract Renewal
<input checked="" type="checkbox"/>	Pilot School Designation

Agenda Item:  
Information:  
Conference:  
Action:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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08-05-10-04

## SUBJECT:

To approve the designation of Henry Elementary School as a Pilot School commencing with the 2010-2011 school year.

## BACKGROUND:

The District has 5 existing Pilot Schools that were formed as a part of the Superintendent Initiatives to improve Academic Achievement: Froebel, Herzog, Hodgen, Jefferson and Mason. Henry School was selected to be the 6th Pilot School.

### Timeline for Pilot School Applications:

January 12, 2010 - Pilot School application Workshop  
January 18, 2010 - Announcement & Interest form emailed to all principals  
January 27, 2010 - Deadline for submitting interest forms  
January 29, 2010 - Pilot School application emailed to interested principals  
April 23, 2010 - Submit application proposal to Chief of Staff Office  
May 14, 2010 - Acknowledgement of Potential Candidates  
June 11, 2010 - Announcement of Acceptance

Application Review Team: Superintendent of Schools, Dr. Kelvin Adams; Chief of Staff, Dr. Alice Roach; and Administrative Assistant, Diance Francis.

CSIP: Goal #

Row #

MSIP:

FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source:	-	-	-	-	Requisition #:
Amount:	\$	-	-	-	
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Fund Source:	-	-	-	-	Requisition #:
Amount:					
Cost not to Exceed:	\$	-	-	-	Pending Funding Availability Vendor #:

Dr. Alice F. Roach, Chief of Staff

Dr. Kelvin R. Adams, Superintendent

Angela Banks, Interim Budget Director

Enos Moss, CFO/Treasurer







# SAINT LOUIS PUBLIC SCHOOLS

Date: July 12, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Sharonica Hardin, Chief Human Resource Officer

## VENDOR SELECTION METHOD:

- ☐ RFP/Bid  
☐ Sole Source  
☒ Contract  
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 08-05-10-05  
Information: ☐  
Conference: ☐  
Action: ☒

## SUBJECT:

To approve a contract with Cheryl V. Ward to serve as the Manager of the St. Louis Plan at a cost not to exceed \$52,000.00 for the period August 6, 2010 through June 30, 2011.

## BACKGROUND:

The term of this Agreement shall be August 6, 2010 through June 30, 2011, subject to termination earlier as provided herein. Throughout this term, employee shall devote employee's full time and best efforts to perform the duties of Manager of the St. Louis Plan, under the supervision of the Chief Human Resources Officer, as hereinafter defined in a professional manner and shall not engage in any other activity in such a manner as to adversely affect the duties assigned to Employee under this Agreement. The Consultant will serve as Manager to District Consulting Teachers and will be instrumental in supporting them as they provide professional development to beginning teachers. The Consultant will continue to refine the evaluation process, provide data collection and work collaboratively with administration to support and retain the finest professional teachers, new or tenured.

CSIP: Goal 1: Performance Row: 94

MSIP: 5.1 8.5.4

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source: 110-1151-6319-991-UV	GOB	(Funds Subsidized by Desegregation Funds)
Amount: \$52,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$52,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Human Resources

Requestor: Sharonica Hardin

Angela Banks, Interim Budget Director

Sharonica Hardin, Chief Human Resource Officer

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent

Requisition #: \_\_\_\_\_ Vendor #: 600013214

CONSULTANT SERVICE AGREEMENT  
BETWEEN  
Special Administrative Board of the  
Transitional School District of the City of St. Louis

AND

**“Cheryl V. Ward”**

THIS CONSULTANT AGREEMENT (“Agreement”) is made and entered into as of the 6<sup>th</sup> day of August, 2010 by and between the Special Administrative Board of the Transitional School District of the City of St. Louis (hereinafter “SLPS,” “the District,” or “SAB”), a school district organized and existing under the laws of the state of Missouri and **“Cheryl V. Ward”** (hereinafter “Consultant”). The taxpayer identification number, address, contact person, and telephone number for the Consultant is as follows:

Taxpayer Identification Number: 500-50-5556

Address: 4338 Varano Drive, Florissant, MO 63033

Contact Person: Cheryl V. Ward

Telephone Number: (314) 831-1059

**WHEREAS**, the District is in need of certain consulting services and has selected the Consultant to provide such services; and

**WHEREAS**, Consultant is willing to provide such services to the District; and

**WHEREAS**, the District and Consultant desire to memorialize the terms and conditions of their agreement;

**NOW, THEREFORE**, in consideration of the foregoing and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the District and Consultant agree as follows:

1. **TERM:** The Consultant shall commence performance of this Agreement on the **6th Day of August, 2010**, and shall complete performance to the satisfaction of the District, as herein determined, no later than the **30th Day of June 2011**.
2. **SCOPE OF SERVICES:** The Consultant shall provide services described more fully in Attachment “A” Scope of Services attached hereto, incorporated herein, and made a part of this Agreement (“Scope of Services” or “Services”).
3. **PERFORMANCE:** The Consultant agrees to perform the Services set forth herein in Attachment “A” in a competent and professional manner as determined by the District. The Consultant shall be and shall remain fully responsible for the quality and accuracy of Consultant’s work. Neither acceptance of such work by the District, nor payment therefore shall relieve the Consultant of this responsibility.

4. **COMPENSATION:** The District shall compensate the Consultant for the work outlined in the Scope of Services in the amount of not to exceed \$ 52,000.00 upon full completion of services outlined in the scope of services.

No payment shall be made until the following requirements have been met:

	Requirement	SLPS Administrator
(a)	Evaluation of Consultant's performance by:	<b>Sharonica Hardin</b>
(b)	Satisfactory completion of work outlined in the Scope of services as determined and certified by:	<b>Sharonica Hardin</b>
(c)	Verification of the receipt of all documents produced by Consultant pursuant to the Scope of Services by:	<b>Sharonica Hardin</b>

5. **SUB-CONTRACTING:** The Consultant may not, without the approval of the District, subcontract any rights, responsibilities or obligations under this Agreement. Any subcontract without the express written consent of the District shall render the Agreement void at the election of the District.
6. **PERSONNEL:** The Consultant has the authority to secure at its own expense, all necessary personnel required to perform the services under this Agreement.
7. **SUBCONTRACTS:** The Consultant may not subcontract any portion of the services hereunder without the District's prior written consent. If a subcontractor is agreed to, the Consultant agrees that it will contract with the subcontractor under a separate written agreement, which shall contain a specific provision that said subcontractor shall be bound by the applicable terms and conditions of this Agreement. The Consultant shall be solely responsible to pay any subcontractors it utilizes under this Agreement and the Consultant understands that the District shall have no liability whatsoever relating to such payment. The Consultant assures the District that the Consultant will be responsible for the acts or omissions of said subcontractor and agrees to be liable consistent with the terms of Article 14., to the extent that any acts or omissions of the subcontractor relate to the performance of the services under this Agreement.

#### 8. RECORDS, ACCOUNTING, AND EVALUATIONS OF SERVICES

- a. **Maintenance of Books and Records.** The Consultant will maintain complete and accurate books and records in accordance with recognized accounting practices and standards; such books and records will include, but not be limited to, records reflecting billing, payments, hours worked, and payroll. The Consultant understands that such records must be maintained for at least three (3) years after the termination or expiration of the Agreement. Upon receipt of written notice by the District, the Consultant shall allow the District access, during ordinary business hours, to the books and records relating to the services hereunder as may be reasonably required to verify services provided under this Agreement.
- b. **Right of Audit.** During the term of this Agreement and for three (3) years after its termination or expiration, the District shall have the right to conduct an audit, at its expense, of the relevant books and records during ordinary business hours to

inspect, audit, and copy the books and records. In the event that any audit reveals, whether during the term of this Agreement or during the three (3) years subsequent to its termination or expiration, a discrepancy in the amount billed to the District and the amount paid by the District, the Consultant shall remit the excess amounts paid to the District within forty-five (45) days of notice of discrepancy. The District or its authorized representative will have the right to audit the Consultant's performance under this Agreement.

- c. **Evaluations of Services Performed.** The Consultant agrees to submit evaluations of the program or services performed under this Agreement to the District at the end of the term. The District will use the evaluations to determine the effectiveness of the program or services contracted for under the Agreement. The District will also use the evaluations to make planning and continuation of service decisions.

## 9. CONFIDENTIALITY

- a. **District Information.** The Consultant acknowledges that it shall now, and in the future may, have access to and contact with confidential information relating to ideas, strategies, plans, purposes, and/or agendas that the District may seek to advance. Any reports and information given to or generated by the Consultant hereunder, as well as the terms and conditions of this Agreement, shall also be considered confidential information. Both during the term of this Agreement and thereafter, the Consultant covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the District. The Consultant covenants and agrees it will not knowingly use, directly or indirectly, for its own benefit, or for the benefit of another, any of the confidential information, but instead will use such information only for the purposes contemplated hereunder. Further, the Consultant covenants and agrees that it will not disclose any confidential information to any third party except as may be required in the course of performing services for the District hereunder or by law. In no event, shall the Consultant be deemed a spokesman for the District in any manner for the purpose of disseminating any information hereunder.
- b. **Student Information.** The Consultant acknowledges that it shall now, and in the future may, have access to and contact with confidential information of students. Both during the term of this Agreement and thereafter, the Consultant covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the District. The Consultant covenants and agrees it will not knowingly use, directly or indirectly, for its own benefit, or for the benefit of another, any of said confidential information, but instead will use said information only for the purposes contemplated hereunder. Further, the Consultant covenants and agrees that it will not disclose any confidential information to any third party except as may be required in the course of performing services for the District hereunder or by law. Finally, the Consultant covenants and agrees that any access to the confidential information of any student shall be in compliance with the Family Education Rights and Privacy Act ("FERPA").

- c. **Student Education/Medical Records.** The Consultant acknowledges that it shall now, and in the future may, have access to and contact with the education and/or medical records of students. Both during the term of this Agreement and thereafter, the Consultant covenants and agrees to hold such information in trust and confidence and to exercise diligence in protecting and safeguarding such information, as well as any other information protected from public disclosure by federal or state law or by the policies or procedures of the District. The Consultant covenants and agrees it will not knowingly use, directly or indirectly, for its own benefit, or for the benefit of another, any of said confidential information, but instead will use said information only for the purposes contemplated hereunder. Further, the Consultant covenants and agrees that it will not disclose any confidential information to any third party except as may be required in the course of performing services for the District hereunder or by law. Finally, the Consultant covenants and agrees that any access to the education records of any student shall be in compliance with FERPA and any access to the medical records of any student shall be in compliance with the Health Insurance Portability and Accountability Act of 1996.
- d. **Exceptions to Confidentiality Obligations.** Notwithstanding the foregoing, the Consultant's obligations of confidentiality will not include information which:
- i. at the time of disclosure was in the public domain;
  - ii. after such disclosure, immediately becomes generally available to the public other than through any act or omission of the Consultant or its Personnel; and
  - iii. is required to be disclosed by a court of competent jurisdiction, provided that prior written notice of such disclosure is furnished to the District in a timely manner in order to afford the District the opportunity to seek a protective order against such disclosure and the disclosure is strictly limited to the information that the court requires.
- e. **Remedies for Disclosure.** The Consultant understands and agrees that any unauthorized disclosure or use of any confidential information as provided under this article may result in the District seeking injunctive relief. The Consultant agrees to give prompt notice to the District of any unauthorized disclosure, use, or misappropriation of any confidential information and take all steps as requested by the District to limit, stop, or otherwise remedy the disclosure, use, or misappropriation of any confidential information. All steps taken by the Consultant relating to remedy shall be at its sole expense.
- f. **Return of Confidential Information.** After expiration or termination of this Agreement, the Consultant must return all confidential information given to or generated by the Consultant hereunder within five (5) days of the District's written request. The Consultant agrees that it will comply with the District's instructions regarding the return or disposition of its confidential information, including any copies or reproductions.

10. **INDEMNIFICATION** Consultant agrees to indemnify and hold harmless the District and the District's officers, directors, servants, employees, and agents from and against any and all liabilities, losses, damages, costs, and expenses of any kind (including

without limitation, reasonable legal fees and expenses) which may be suffered by, incurred by or threatened against the District or any officers, directors, servants, employees, or agents of the District on account of or resulting from injury, or claim of injury to person or property (including but not limited to consultant and/or its agents) arising out of the operation of the program operated by Consultant under this Agreement or arising out of this Agreement in any manner, including but not limited to the breach or failure to perform any term, covenant, condition or agreement herein provided to be performed by Consultant. This provision shall survive termination or expiration of the Agreement.

11. **WARRANTY FOR SERVICES** Consultant warrants and represents to the District that Consultant possesses the background, experience, expertise and qualifications to undertake and to carry out the Services. Consultant further warrants and represents that the Services will be performed in a professional, good, through and workmanlike manner, and consistent with accepted industry standards.

12. **REMEDIES FOR UNSATISFACTORY SERVICES** In the event Consultant fails to provide the Services consistent with the warranties and representations set forth in Section 8 above, the District at its option, may: (a) require Consultant to reperform the unsatisfactory Services at no cost to the District; (b) refuse to pay Consultant for Services, unless and until Services are corrected and performed satisfactorily; (c) require Consultant to reimburse the District for all amounts paid for such unsatisfactory Services; and/or (d) proceed with, and assert, any and all remedies available at law. The foregoing options and remedies available to the District shall be deemed mutual and severable, and not exclusive.

13. **INSURANCE** Consultant shall maintain occurrence-based insurance including comprehensive general liability in the amounts specified in Attachment A. Such insurance shall be provided by insurance companies authorized to do business in the State of Missouri.

The District shall be included as an additional insured on all required insurance policies, except Worker's Compensation and Employers' Liability, with respect to the liability arising out of the performance of Consultant's services under this Agreement. The Consultant shall provide a certificate of insurance evidencing the coverage required in Attachment A.

#### 14. **TERMINATION**

a. **Termination without Cause.** The District may terminate this Agreement without cause by giving written notice of the intent to terminate. In the event that such written Notice of Intent to Terminate is provided, termination of this Agreement shall become effective thirty (30) days from the date set forth in the Notice of Intent to Terminate. The Consultant will cease work on said termination date and take all reasonable actions to minimize any expenses. The Consultant will be compensated for those services provided through the date of termination and any approved related expenses within sixty (60) of receipt of a properly submitted invoice.

b. **Termination with Cause.** Either party reserves the right to terminate this Agreement immediately if the other party fails to comply with any terms or

conditions of this Agreement and such failure continues for ten (10) days following receipt of written notice from the objecting party. In the event that this Agreement is terminated under this Article, the rights and remedies of either party provided under this Agreement shall not be exclusive and are in addition to any other rights and remedies which either party may be entitled to pursue in the event of a breach of this Agreement as provided by law or under the terms and conditions of this Agreement. The Consultant will be compensated for only those services satisfactorily provided through cure date end.

c. **Effect of Termination on the Parties Obligations.** Upon termination of this Agreement for any reason, the parties shall have no further obligations under this Agreement, except as expressly set forth in this Agreement.

d. **Return of Documentation.** Upon the expiration or termination of this Agreement, the Consultant shall, at the option of the District, deliver all finished or unfinished documents, data, studies, reports, and like documents generated by the Consultant hereunder.

15. **GOVERNING LAW – JURISDICTION** This Agreement shall be governed, construed and interpreted under Missouri law, and shall be deemed to be executed and performed in the City of St. Louis, Missouri. Any legal action relating to this Agreement shall be governed by the laws of the State of Missouri, and the parties agree to the exclusive exercise of jurisdiction and venue over them by a court of competent jurisdiction located in the City of St. Louis, Missouri. The parties expressly agree that no action concerning this Agreement, or an alleged breach thereof, may be commenced anywhere but the City of St. Louis, Missouri.

16. **REPORTING** During the term of this Agreement, Consultant shall report to, and confer with, the District's **administrator, Sharonica L. Hardin** and/or her designee on regular basis, and as may be reasonably requested, concerning the Services performed by Consultant and issues related to the Services. Consultant also agrees to meet and confer with other District administrators, officers and employees as directed or as may be necessary or appropriate.

17. **E-VERIFICATION** Pursuant to Missouri Revised Statute 285.530, all business entities awarded any contract in excess of five thousand dollars (\$5,000) with a Missouri public school district must, as a condition to the award of any such contract, be enrolled and participate in a federal work authorization program with respect to the employees working in connection with the contracted services being provided, or to be provided, to the District (to the extent allowed by E-Verify) as set out in **ATTACHMENT B**. Compliance with provision requires completion of **ATTACHMENT C**.

18. **ASSIGNMENT** This Agreement may not be assigned by Consultant without the prior written authorization of the District, which authorization the District may withhold in its sole discretion.

19. **ENTIRE AGREEMENT** This Agreement contains the complete agreement between the parties and shall, as of the effective date hereof, supercede all other agreements between the parties relating to the subject matter of this Agreement. The parties stipulate that neither of them has made any representation with respect to the subject matter of this



Agreement or the execution and delivery hereof except such representations as are specifically set forth herein. All agreements not expressly set forth herein are null and void. Each of the parties hereto acknowledges that they have relied on their own independent judgment in entering into this Agreement and have had the opportunity to consult legal counsel.

20. **MODIFICATION** No waiver or modification of this Agreement or of any covenant, condition or limitation herein contained shall be valid unless in writing and executed by authorized representatives of both parties, and no evidence of any waiver or modification shall be offered or received in evidence in any proceeding, arbitration, or litigation between the parties hereto arising out of or affecting this Agreement, or the rights or obligations of the parties hereunder, unless such waiver or modification is in writing and duly executed by authorized representatives of both parties

21. **NOTICE** Any notice required or permitted pursuant to this Agreement shall be deemed to have been given when delivered in person or sent postage prepaid via certified mail return receipt requested or via a nationally recognized overnight courier service and addressed:

To the District:  
The Special Administrative Board of the Transitional  
School District of the City of St. Louis  
801 North 11<sup>th</sup> Street  
St. Louis, MO 63101  
Attn: Superintendent-Legal Notice Enclosed

To Consultant:  
Cheryl V. Ward  
4338 Varano Drive  
Florissant, MO 63033  
Legal Notice Enclosed

If such notice is sent by first class or express mail, it shall be deemed to have been given to the person entitled thereto three (3) days after deposit in the United States mail, or if by Federal Express or the overnight courier service, the day after delivery to such service, for delivery to that person.

22. **WAIVER** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or a breach thereof.

23. **SEVERABILITY** If any clause or provision of this Agreement is illegal, invalid or unenforceable under present or future laws effective during the term of this Agreement, then and in that event, it is the intention of the parties hereto that the remainder of this Agreement shall not be affected thereby.

24. **HEADINGS** The section headings in this Agreement are intended for convenience of reference and will not affect its interpretation.



26. **COUNTERPARTS** The Agreement may be executed in two or more counterparts, each of which shall be deemed an original.

26. **BINDING EFFECT** The Agreement shall not be binding and effective unless and until it is duly and fully executed by both parties. This Agreement shall inure to the benefit of and be binding upon the successors and permitted assigns of the respective parties.

a. **Special Administrative Board Approval.** It may be necessary to obtain the approval of the Special Administrative Board (hereinafter "SAB" or "Board") for this Agreement. If so, the Consultant understands and agrees that the obligations of the District are conditioned upon, and subject to, such approval. The District will promptly notify the Consultant of the approval or disapproval of the SAB. The Consultant understands that the District shall not be obligated to compensate it for any services provided prior to approval by the SAB and performance of such services hereunder shall be at the sole risk and liability of the Consultant. In the event of non-approval, the Agreement will not become effective and neither party will have any obligations to the other party arising out of the Agreement.

b. **Executed Agreement.** This Agreement will not become effective unless and until an understanding is reached between the parties and the Agreement has been fully-executed. The Consultant understands and agrees that the obligations of the District are conditioned upon, and subject to, such execution. The Consultant understands that the District shall not be obligated to compensate it for any services provided prior to the execution of this Agreement and performance of such services hereunder shall be at the sole risk and liability of the Consultant.

27. **RIGHTS CUMULATIVE** All the rights and remedies of each party hereunder or pursuant to present or future law shall be deemed to be separate, distinct and cumulative, and no one or more of them, whether exercised or not, or any mention of or reference to any one or more of them herein, shall be deemed to be an exclusion or a waiver of any of the others, or of any of the rights or remedies which such party may have, whether by present or future law or pursuant hereto, and each party shall have, to the fullest extent permitted by law, the right to enforce any rights or remedies separately and to take any lawful action or proceedings to exercise or enforce any right or other remedy without thereby waiving or being barred or stopped from exercising and enforcing any other rights and remedies by appropriate action or proceedings.

28. **CONSULTANT REPRESENTATIONS** Consultant acknowledges and represents that (i) Consultant is legally authorized to transact business in the State of Missouri and to provide the Services required hereunder (ii) the entering into this Agreement has been duly approved by the Consultant, (iii) the undersigned is duly authorized to execute this Agreement on behalf of Consultant and to bind Consultant to the terms hereof, and (iv) Consultant will comply with all State, Federal and local statutes, regulations and ordinances, including civil rights and employment laws, and agrees not to discriminate against any employee or applicant for employment or in the provision of Services on the basis of race, color, national origin, sex, sexual orientation, age or disability. Consultant also agrees to abide by all applicable District policies and regulations.

29. **INDEPENDENT CONTRACTOR** The District and Consultant agree that Consultant will act for all purposes as an independent contractor and not as an employee, in the performance of Consultant's duties under this Agreement. Accordingly, Consultant shall be responsible for payment of all taxes, including federal, state and local taxes arising out of Consultant's services in accordance with this Agreement, including by way of illustration but not limitation, federal and state income tax, Social Security tax, unemployment insurance taxes, and any other taxes. In addition, Consultant's employees shall not be entitled to any vacation, insurance, health, welfare, or other fringe benefits provided by the District. Consultant shall have no authority to assume or incur any obligation or responsibility, or make any warranty for, on behalf of the District, or to attempt to bind the District except with prior written authorization from the Board. Consultant shall pay all costs of conducting its activities hereunder, including all compensation to employees of Consultant.

### 30. CONSULTANT'S PERSONNEL

- a. **Assignment of the Consultant's Personnel.** The Consultant will employ and assign qualified Personnel to the District's account in a sufficient number in order to provide and successfully complete the services in accordance to the Term under Article 2.1. The Consultant will provide the District with a continuously updated list of all its Personnel assigned to the District and qualifications of such Personnel will be provided without charge to the District within three (3) days of written request.
- b. **Control of Personnel and Work.** The Consultant understands and agrees that it is solely obligated to and responsible for the selection, qualification, performance, workmanship, quality of services, licensing, and compliance with the terms and conditions hereunder for all Personnel providing services relevant to this Agreement and that it shall have sole control over the means and details of performing the services, which shall be consistent with the District's intent hereunder. The Consultant shall use its best efforts, care, and diligence in the administration and performance of services hereunder. The Consultant ensures the District that it will properly supervise all Personnel during the performance of services and/or while any Personnel is on District property.
- c. **Cooperation.** During the performance of its services, the Consultant shall cooperate with the District and its employees, shall not interfere with the conduct of the District's business, and shall observe all District policies and procedures, as well as all rules, regulations, and security requirements concerning the safety of persons and property.
- d. **Background Checks.** All Personnel providing services under this Agreement that may in any way come into contact with students must undergo background checks consistent with those used by the District and state-licensed facilities; all such checks must be performed and passed prior to any Personnel providing any services hereunder. At a minimum, checks hereunder shall include a Department of Family Services background check, a criminal background check, and fingerprinting. The cost of all such background checks shall be borne by the Consultant and the District shall not be liable for such cost under any circumstance. The Consultant assures the District that the Consultant agrees to remove or not hire for the District's account any Personnel who have any Department of Family Services claims: a) that would

raise concerns about inappropriate behavior with children; b) where a criminal offense has been committed that would raise concerns about inappropriate behavior with children; c) where there has been a conviction for any sex-related offense or any other offense indicating a lack of acceptable moral character for associating with children; d) where there has been a determination of any physical and/or mental abuse of children; and/or e) where there has been termination for cause due to inappropriate behavior with children in any project, program, and/or location of services of the Consultant. The District will receive notice of any Personnel so removed or terminated. The Consultant will select, hire, and train replacement Personnel within fifteen (15) days of a vacancy on the District's account, all without any additional cost to the District. Within three (3) days of a written request by the District, the Consultant agrees to provide written confirmation that the background checks on all Personnel hereunder reflected no negative findings and said Personnel passed the background checks and are, therefore, eligible to provide services under this Agreement.

**e. Removal of the Consultant's Personnel.** If the District determines that any of the Consultant's Personnel is not providing satisfactory service, or if any issues of behavior or inappropriate conduct or similar concerns occur, the District shall notify the Consultant in writing and the Consultant shall remove that individual from the District's account. The Consultant will be compensated for any services satisfactorily performed by the removed individual and any expenses as approved by the District, up to and including the date that the Consultant receives the District's written notice. The Consultant will not be compensated for any expenses associated with replacing the individual. The Consultant will select, hire, and train replacement personnel within fifteen (15) days of a vacancy on the District's account.

**31. OWNERSHIP OF COMPLETED SERVICES** Full and exclusive rights and ownership in the Services, including all deliverables, and all materials or information arising from this Agreement, and in any and all related letters, patents, trademarks, copyrights, trade secrets, confidential information or any other proprietary rights, intangible property or work product, that are delivered, produced or created in connection with Consultant Services under this Agreement shall vest in and are hereby assigned to the District. Except as provided in this Agreement, Consultant shall retain no right, ownership or title in the Services including all deliverables and all materials or information arising from this Agreement, or any related letters, patents, trademarks, copyrights, trade secrets, confidential information or any other proprietary rights, intangible property or work product. Consultant acknowledges that any copyrightable works prepared by Consultant under this Agreement shall be deemed works for hire under the copyright laws, it being the intent of this Agreement to vest full and exclusive ownership rights in the District, including, but not limited to the exclusive right to prepare derivative works. The Services and all such rights belong to the District for whatever use it desires, and nothing contained herein shall be deemed to constitute a license or franchise in the District.

**32. INFRINGEMENT** Consultant warrants to the District that Consultant, in connection with performing the Services, will not infringe any patent, trademark, copyright, trade secrets, confidential information or any other proprietary right of any person. Consultant further represents and warrants to the District that neither Consultant or any company or

individual performing services pursuant to this Agreement is under any obligation to assign or give any work done under Agreement to any third party.

33. **USE OF DATA / INFORMATION** Information and other data developed or acquired by or furnished to Consultant in the performance of this Agreement shall remain the District's property and shall be used only in connection with the Services provided to the District.

34. **DEFINITION** For purposes of this Agreement, the term "person" shall mean any natural person, firm, association, partnership, corporation or other form of legal entity.

35. **AUTHORIZATION:** this Agreement is authorized by:

☐ **Board Resolution #** \_\_\_\_\_, attached hereto.

Or

☒ **Other.** Please describe and attach appropriate documentation

Or under \$5,000

☐ **Emergency Request**

36. **DELIVERABLES:** Please list the specific deliverables associated with this Agreement.

(See attached Scope of Services for Details)

IN WITNESS WHEREOF, the District and Consultant have executed this Agreement as of the day and year first written above.

Cheryl V. Ward  
4338 Varano Drive  
Florissant, MO 63033  
(314) 831-1059

THE SPECIAL ADMINISTRATIVE  
BOARD OF THE TRANSITIONAL  
SCHOOL DISTRICT OF THE CITY OF  
ST. LOUIS

By: Cheryl V. Ward

By: \_\_\_\_\_

Title: Consultant

Title: \_\_\_\_\_

Date: 7/8/2010

Date: \_\_\_\_\_

Tax I.D. No 500-50-5556

**ATTACHMENT A**

**SCOPE OF SERVICES**

☒ The Consultant, under the supervision of the Chief Human Resources Officer, will serve as Manager to District Consulting Teachers and will be instrumental in supporting them as they provide professional development to beginning teachers. The Consultant will continue to refine the evaluation process, provide data collection and works collaboratively with administration to support and retain the finest professional teachers, new or tenured.

☒ **Insurance Coverage**

Comprehensive General Liability: \$1,000,000 per occurrence  
Automotive Liability: \$500,000 per occurrence  
Workers Compensation: Statutory Limit  
Employer's Liability: \$500,000.00 (If applicable)  
Other: \$0

**PAYMENT SCHEDULE**

Upon successful completion of the scope of services.

**CONTRACT COSTS AND EXPENSES**  
**TO BE PAID BY DISTRICT**

The following is a list of the cost and expense that will be paid by the District under the terms of this agreement. Any cost or expense not specifically listed in the section are the responsibility of the Consultant.

**FOR OFFICE USE ONLY**

Vendor# 600013214 Requisition# \_\_\_\_\_  
Purchase Order # \_\_\_\_\_ Board Resolution# \_\_\_\_\_

ATTACHMENT B

**FEDERAL WORK AUTHORIZATION PROGRAM ("E-VERIFY") ADDENDUM**

Pursuant to Missouri Revised Statute 285.530, all business entities awarded any contract in excess of five thousand dollars (\$5,000) with a Missouri public school district must, as a condition to the award of any such contract, be enrolled and participate in a federal work authorization program with respect to the employees working in connection with the contracted services being provided, or to be provided, to the District (to the extent allowed by E-Verify). In addition, the business entity must affirm the same through sworn affidavit and provision of documentation. In addition, the business entity must sign an affidavit that it does not knowingly employ any person who is an unauthorized alien in connection with the services being provided, or to be provided, to the District.

Accordingly, your company:

- a) agrees to have an authorized person execute the attached "Federal Work Authorization Program Affidavit" attached hereto as Exhibit A and deliver the same to the District prior to or contemporaneously with the execution of its contract with the District;
- b) affirms it is enrolled in the "E-Verify" (formerly known as "Basic Pilot") work authorization program of the United States, and are participating in E-Verify with respect to your employees working in connection with the services being provided (to the extent allowed by E-Verify), or to be provided, by your company to the District;
- c) affirms that it is not knowingly employing any person who is an unauthorized alien in connection with the services being provided, or to be provided, by your company to the District;
- d) affirms you will notify the District if you cease participation in E-Verify, or if there is any action, claim or complaint made against you alleging any violation of Missouri Revised Statute 285.530, or any regulations issued thereto;
- e) agrees to provide documentation of your participation in E-Verify to the District prior to or contemporaneously with the execution of its contract with the District (or at any time thereafter upon request by the District), by providing to the District an E-Verify screen print-out (or equivalent documentation) confirming your participation in E-Verify;
- f) agrees to comply with any state or federal regulations or rules that may be issued subsequent to this addendum that relate to Missouri Revised Statute 285.530; and
- g) agrees that any failure by your company to abide by the requirements a) through f) above will be considered a material breach of your contract with the District.

By: \_\_\_\_\_ (signature)

Printed Name and Title: \_\_\_\_\_

For and on behalf of: \_\_\_\_\_ (company name)

ATTACHMENT C

FEDERAL WORK AUTHORIZATION PROGRAM AFFIDAVIT

I, \_\_\_\_\_, being of legal age and having been duly sworn upon my oath, state the following facts are true:

1. I am more than twenty-one years of age; and have first-hand knowledge of the matters set forth herein.

2. I am employed by \_\_\_\_\_ (hereinafter "Company") and have authority to issue this affidavit on its behalf.

3. Company is enrolled in and participating in the United States E-Verify (formerly known as "Basic Pilot") federal work authorization program with respect to Company's employees working in connection with the services Company is providing to, or will provide to, the District, to the extent allowed by E-Verify.

4. Company does not knowingly employ any person who is an unauthorized alien in connection with the services Company is providing to, or will provide to, the District.

FURTHER AFFIANT SAYETH NOT.

By: \_\_\_\_\_ (individual signature)  
For \_\_\_\_\_ (company name)

Title: \_\_\_\_\_

Subscribed and sworn to before me on this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My commission expires:







# SAINT LOUIS PUBLIC SCHOOLS

Date: July 12, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

## VENDOR SELECTION METHOD:

- ☐ RFP/Bid  
☒ Sole Source  
☒ Contract Renewal  
☐ Ratification

Previous Bd. Res. #: 06-25-09-11

Agenda Item: 08-05-10-06  
Information: ☐  
Conference: ☐  
Action: ☒

## SUBJECT:

To approve a sole source contract renewal with the International Institute in an amount not to exceed \$12,000.00 for substitute teachers in Adult Education and Literacy (AEL) classes for the period August 6, 2010 to June 30, 2011.

## BACKGROUND:

International Institute staff provides substitute teachers for AEL classes on-site at the International Institute. The District serves over 1,500 students annually at this location. This is a continuation of an agreement that began in June 2006.

CSIP: Goal 2: Process Performance Row: 42 MSIP: 7.6.2

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code - 111 Location Code – 00 Project Code)

Fund Source: 251-1611- 6319- 00	Non-GOB	Requisition #:
Amount: \$12,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$12,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600004143

Department: Adult Ed and Literacy

Requestor: Rhonda Jones

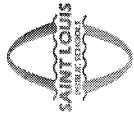
Carlinda Purcell

Dr. Carlinda Purcell, Dep. Supt., Academics


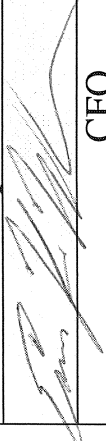
Angela Banks  
Angela Banks, Interim Budget Director

Enos Moss  
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams  
Dr. Kelvin R. Adams, Superintendent



# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Rhonda Jones	<b>Date:</b> July 8, 2010
<b>Department / School:</b> Adult Education & Literacy	<b>Phone Number:</b> 367-5000
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b>	
Supervision and Substitute Teachers for Adult Education and Literacy classes at the International Institute.	
<b>Vendor Name:</b> International Institute	<b>Email:</b> barkera@iistl.org
<b>Vendor Contact:</b> Anita Barker	<b>Phone Number</b> 314-773-9090
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b>	
The AEL program provides instructional services for refugees and immigrants at the International Institute. Contracted supervisory and substitute services allows International Institute staff to supervise classes and substitute when teachers are absent to provide smooth operation of the classes. This is more cost effective than placing supervisory staff on site and hiring additional teachers to teach classes during absences.	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b>	
These activities specified in the contract must take place at the International Institute since that is the location of the classes. AEL students receive other services from International Institute as a part of their resettlement efforts.	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b>	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
<b>Your sole source request will not be approved without the required signatures below:</b>	
 Department Head	Date
 CFO	Date
Superintendent	Date

*filed*



## Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 07/09/2010
Dept / School: Adult Education and Literacy		Reported By: Rhonda Jones <i>Rhonda Jones</i>
Vendor: International Institute		Vendor #: 600004143
Contract #10115679 / P.O. #: 4500150480		Contract Name: International Institute (Substitutes)
Contract Amount: \$ 12,000.00		Award Date: 07/01/2009
Purpose of Contract (Brief Description): This is a contract with the International Institute to provide substitute teachers for Adult Education and Literacy at the International Institute for the period of July 2009 to July 30, 2010. Reimbursement for substitutes will be \$20.00 per hour. Substitutes will be AEL certified staff employed by International Institute. Total cost not to exceed \$12,000.00.		
<b>Performance Ratings:</b> Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings ( <i>please attach additional sheets if necessary</i> ). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	(5) 4 3 2 1	Excellent teaching performed by substitutes!
Timeliness of Delivery or Performance	(5) 4 3 2 1	Documentation turned in on a timely manor.
Business Relations	(5) 4 3 2 1	Excellent relations with all staff at the International Institute.
Customer Satisfaction	(5) 4 3 2 1	Excellent!
Cost Control	(5) 4 3 2 1	Very effective.
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		

## VENDOR PERFORMANCE REPORT INSTRUCTIONS

**Type of report** Identify if this the final report or a quarterly report (3 months)  
**Report Date** the date the report is prepared  
**Department** Indicate the name of the reporting department  
**Reported By** Please sign your name  
**Vendor** Enter the vendor's name  
**Vendor Number** Enter the vendor's assigned number  
**Contract # / PO #** Enter the assigned contract # or the purchase order # for the goods or Services being reported  
**Contract Name** This the official name used when the contract was solicited  
**Contract Amount** The total dollar value of the contract: the amount listed on the Board Resolution  
**Award Date** Enter the date that the Board approved this contract  
**Contract Description** Provide a brief description of the work being done under the contract  
**Performance Ratings** In the comment column provide the rationale for the rating you give.  
 Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

### Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

### Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements





# SAINT LOUIS PUBLIC SCHOOLS

Date: July 13, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

## VENDOR SELECTION METHOD:

☐ RFP/Bid

☒ Sole Source

☒ Contract Renewal

☐ Ratification

Previous Bd. Res. #: 06-25-09-10

Agenda Item:

Information:

Conference:

Action:

08-05-10-07  
☐  
☐  
☒

## SUBJECT:

To approve a sole source contract renewal with the International Institute in an amount not to exceed \$6,000 for on-site supervision of Adult Education and Literacy (AEL) classes that will be held at the International Institute for the period August 6, 2010 - June 30, 2011.

## BACKGROUND:

International Institute staff provide day-to-day supervision of AEL classes on-site. The District serves over 1,500 students annually at this location.

CSIP: Goal 2: Process Performance Row: 42 MSIP: 7.6.2

FUNDING SOURCE: (ex: 110 Fund Type - 2218 Function- 6411 Object Code - 111 Location Code - 00 Project Code)

Fund Source: 251-2425-6319-026-00	Non-GOB	Requisition #:
Amount: \$6,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$6,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600004143

Department: Adult Ed and Literacy

Requestor: Rhonda Jones

Carlinda Purcell  
Dr. Carlinda Purcell, Dep. Supt., Academics



Angela Banks  
Angela Banks, Interim Budget Director

Elios Moss  
Elios Moss, CFO/Treasurer

Dr. Kelvin R. Adams  
Dr. Kelvin R. Adams, Superintendent



# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Rhonda Jones	<b>Date:</b> July 8, 2010
<b>Department / School:</b> Adult Education & Literacy	<b>Phone Number:</b> 367-5000
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b>	
Supervision and Substitute Teachers for Adult Education and Literacy classes at the International Institute.	
<b>Vendor Name:</b> International Institute	<b>Email:</b> barkera@iistl.org
<b>Vendor Contact:</b> Anita Barker	<b>Phone Number</b> 314-773-9090
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b>	
The AEL program provides instructional services for refugees and immigrants at the International Institute. Contracted supervisory and substitute services allows International Institute staff to supervise classes and substitute when teachers are absent to provide smooth operation of the classes. This is more cost effective than placing supervisory staff on site and hiring additional teachers to teach classes during absences.	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b>	
These activities specified in the contract must take place at the International Institute since that is the location of the classes. AEL students receive other services from International Institute as a part of their resettlement efforts.	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b>	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
<b>Your sole source request will not be approved without the required signatures below:</b>	
 Department Head	Date
 CFO	Date
Superintendent	Date



## Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 07/09/2010
Dept / School: Adult Education and Literacy		Reported By: Rhonda Jones <i>Rhonda Jones</i>
Vendor: International Institute		Vendor #: 600004143
Contract #10116183/ P.O./ #: 4500150528		Contract Name: International Institute (supervision)
Contract Amount: \$6,000.00		Award Date: 07/01/2009
Purpose of Contract (Brief Description): This is a contract with the International Institute in an amount not to exceed \$6,000.00 for onsite supervision of Adult Education and Literacy classes held on site at the International Institute for the period of July 1, 2009 to June 30, 2010. Reimbursement for staff supervision at \$20.00 per hour. Supervision will be provided by AEL certified staff employed by the International Institute.		
<b>Performance Ratings:</b> Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings ( <i>please attach additional sheets if necessary</i> ). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	(5) 4 3 2 1	Supervision is excellent.
Timeliness of Delivery or Performance	(5) 4 3 2 1	AEL documentation delivered in a timely manner.
Business Relations	(5) 4 3 2 1	Excellent relations with the International Institute.
Customer Satisfaction	(5) 4 3 2 1	Excellent!
Cost Control	(5) 4 3 2 1	Very effective with over 1,500 students on site per year.
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>



## VENDOR PERFORMANCE REPORT INSTRUCTIONS

**Type of report** Identify if this the final report or a quarterly report (3 months)

**Report Date** the date the report is prepared

**Department** Indicate the name of the reporting department

**Reported By** Please sign your name

**Vendor** Enter the vendor's name

**Vendor Number** Enter the vendor's assigned number

**Contract # / PO #** Enter the assigned contract # or the purchase order # for the goods or Services being reported

**Contract Name** This the official name used when the contract was solicited

**Contract Amount** The total dollar value of the contract: the amount listed on the Board Resolution

**Award Date** Enter the date that the Board approved this contract

**Contract Description** Provide a brief description of the work being done under the contract

**Performance Ratings** In the comment column provide the rationale for the rating you give.

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

### Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

### Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements





## SAINT LOUIS PUBLIC SCHOOLS

Date: July 12, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

### VENDOR SELECTION METHOD:

☐ RFP/Bid

☒ Sole Source

☒ Contract Renewal

☐ Ratification

Previous Bd. Res. #: 06-25-09-13

Agenda Item: 08-05-10-08

Information: ☐

Conference: ☐

Action: ☒

### SUBJECT:

To approve a sole source contract renewal with Urban Strategies in an amount not to exceed \$5,000 for a certified teacher in Adult Education and Literacy (AEL) classes at Jefferson School for the period August 6, 2010 to July 30, 2011.

### BACKGROUND:

Urban Strategies provides a teacher for AEL classes on-site at Jefferson School. The District reimburses Urban Strategies based on DESE Funding. This is a continuation of an agreement that began in 2006.

CSIP: Goal 2: Process Performance Row: 42 MSIP: 7.6.2

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 251-1611 -6319-026- 00	Non-GOB	Requisition #:
Amount: \$5,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$5,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600007665

Department: Adult Ed and Literacy

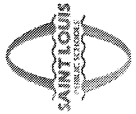
Requestor: Rhonda-Jones

Carlinda Purcell  
Dr. Carlinda Purcell, Dep. Supt., Academics



Angela Banks  
Angela Banks, Interim Budget Director

Enos Moss  
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams  
Dr. Kelvin R. Adams, Superintendent



# REQUEST FOR SOLE SOURCE PURCHASE

<b>Requestor:</b> Rhonda Jones	<b>Date:</b> July 8, 2010
<b>Department / School:</b> Adult Education & Literacy	<b>Phone Number:</b> 367-5000
<i>Definition: Sole Source is a good or service that is <u>only</u> available from one (1) source (vendor manufacturer, etc...)</i>	
<b>Unique Goods / Services Requested for Sole Source Purchase (describe in detail below)</b>	
Certified AEL Teacher for Adult Education and Literacy Classes at Jefferson School.	
<b>Vendor Name:</b> Urban Strategies	<b>Email:</b>
<b>Vendor Contact:</b> Susan Glassman	<b>Phone Number</b> 314-421-4200
<b>Justification Information</b>	
<b>1. Why the uniquely specified goods are required?</b>	
The AEL program provides instructional services for adults at Jefferson School. The contract allows for reimbursement of teacher costs no greater than generated by our DESE grant. This is more cost effective than hiring a teacher when class sizes are small.	
<b>2. Why good or services available from other vendors /competitors are not acceptable?</b>	
The class takes place on-site at Jefferson School. The teacher must perform other duties for Jefferson School when not teaching AEL class.	
<b>3. Other relevant information if any (i.e., attach manufacturer's statement verifying exclusive availability of product etc...)</b>	
<i>I certify the above information is true and correct and that I have no financial, personal or other beneficial interest in the specified vendor.</i>	
<b>Your sole source request will not be approved without the required signatures below:</b>	
	
Department Head	Date
	
CFO	Date
Superintendent	Date

*gic*



## Vendor Performance Report

Type of report: Final <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/>		Report Date: 07/09/2010
Dept / School: Adult Education and Literacy		Reported By: Rhonda Jones <i>Rhonda Jones</i>
Vendor: Urban Strategies		Vendor #: 600007665
Contract # 10115669 / P.O. #: 4500150479		Contract Name: Urban Strategies
Contract Amount: \$ 5,500.00		Award Date: 07/01/2009
Purpose of Contract (Brief Description): This is a contract allowed Urban Strategies to provide an AEL certified teacher for adult education classes at Jefferson School. Reimbursement rate based on the average number of student contact hours per hour of instruction each day. Total cost not to exceed \$5,500.00		
<b>Performance Ratings:</b> Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings ( <i>please attach additional sheets if necessary</i> ). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	(5) 4 3 2 1	Mr. York provided quality teaching and provided excellent lessons to his students.
Timeliness of Delivery or Performance	5 (4) 3 2 1	Turned in AEL documentation in a timely manner.
Business Relations	(5) 4 3 2 1	Excellent
Customer Satisfaction	(5) 4 3 2 1	I am very happy with their performance.
Cost Control	(5) 4 3 2 1	Effective
Average Score	5 (4.8)	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

## VENDOR PERFORMANCE REPORT INSTRUCTIONS

**Type of report** Identify if this the final report or a quarterly report (3 months)

**Report Date** the date the report is prepared

**Department** Indicate the name of the reporting department

**Reported By** Please sign your name

**Vendor** Enter the vendor's name

**Vendor Number** Enter the vendor's assigned number

**Contract # / PO #** Enter the assigned contract # or the purchase order # for the goods or Services being reported

**Contract Name** This the official name used when the contract was solicited

**Contract Amount** The total dollar value of the contract: the amount listed on the Board Resolution

**Award Date** Enter the date that the Board approved this contract

**Contract Description** Provide a brief description of the work being done under the contract

**Performance Ratings** In the comment column provide the rationale for the rating you give.

Indicate the contract requirements that were exceeded, were not exceeded, or were not met by the vendor

### Performance Ratings Guidelines

Rating	Category	Description
5	Exceptional	Met all performance requirements; Minor problems; Effective corrective actions; Improved performance; Quality results
4	Very Good	Met all performance requirements; Minor problems; Effective corrective actions
3	Satisfactory	Met all performance requirements; Minor problems; Satisfactory corrective actions
2	Marginal	Some performance requirements not met; Performance reflects some serious problem; Ineffective corrective actions
1	Unsatisfactory	Most performance requirements are not met; Recovery not likely

### Performance Categories Descriptions

Category	Description
Quality of Goods and / or Services	Rate the vendor's technical performance or the quality of the product or services delivered under the contract
Timeliness of Delivery or Performance	Rate the vendor's performance based on the delivery requirements of the contract. If the vendor significantly exceeded the requirements (to SLPS benefit); quickly resolved delivery issues
Business Relations	Rate the vendor's professionalism; responsiveness; significantly exceeded expectations; customer service; limited change orders
Customer Satisfaction	Rate the vendor based on feedback you receive from your customers (end-users)
Cost Control	Make your ratings based on the vendor's effectiveness in forecasting, managing and controlling contract cost. This assesses whether the vendor met original cost estimated or needed to negotiate cost changes to meet contract requirements





## SAINT LOUIS PUBLIC SCHOOLS

Date: July 13, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt., Academics

### VENDOR SELECTION METHOD:

- ☐ RFP/Bid  
☐ Sole Source  
☒ Contract Renewal  
☐ Ratification
- Previous Bd. Res. #: 08-06-09-08

Agenda Item: 08-05-10-09  
Information: ☐  
Conference: ☐  
Action: ☒

### SUBJECT:

To approve a contract renewal for year two, with a third year option, with Career Cruising. This contract is for consulting and software services for all St. Louis Public School District middle and high school students in an amount not to exceed \$24,370.00 for the period August 6, 2010 through June 30, 2011.

### BACKGROUND:

Career Cruising is a guidance software program designed for student portfolio development which features a series of administrative tools for local school counselors, teachers and administrators to track student portfolio completion. The purpose of this software is to provide career guidance to all of the St. Louis Public Schools' middle and senior high school students.

CSIP: Goal 3: Resource      Row: 146      MSIP: 1.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 291-1394-6441-826- KZ	Non-GOB	Requisition #:
Amount: \$24,370.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$24,370.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600013871

Department: Career & Technical Ed.

Requestor: Paul J. Gady

  
Angela Banks, Interim Budget Director

  
Dr. Carlinda Purcell, Dep. Supt., Academics

  
Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent





## Vendor Performance Report

Type of report: Final X Quarterly <input type="checkbox"/>		Report Date: July 9, 2010
Dept / School: Career & Technical Ed.		Reported By: Paul J. Cady <i>P. J. Cady</i>
Vendor: Career Cruising		Vendor #: 600013871
Contract # / P.O. #: 4500149436		Contract Name: Career Cruising/Anaca Technologies
Contract Amount: \$ 24,370.00		Award Date: 08-06-09
<b>Purpose of Contract (Brief Description):</b> Guidance software program designed for student portfolio completion. The purpose is to provide career guidance to all of the St. Louis Public School's middle and senior high school students.		
<b>Performance Ratings:</b> Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings ( <i>please attach additional sheets if necessary</i> ). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory		
Category	Rating	Comments (Brief)
Quality of Goods / Services	(5) 4 3 2 1	Software package was very thorough.
Timeliness of Delivery or Performance	(5) 4 3 2 1	Met all performance requirements.
Business Relations	(5) 4 3 2 1	No problems dealing with vendor.
Customer Satisfaction	(5) 4 3 2 1	Very good software package.
Cost Control	(5) 4 3 2 1	Forecasted three year contract to keep pricing fixed.
Average Score	5	Add above ratings: divide the total by the number of areas being rated.
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period.		
Please Check    Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		





## SAINT LOUIS PUBLIC SCHOOLS

Date: July 13, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Cleopatra Figgures, Dep. Supt., Accountability

### VENDOR SELECTION METHOD:

☐ RFP/Bid

☐ Sole Source

☒ Contract Renewal

☐ Ratification

Previous Bd. Res. #: 06-25-09-25

Agenda Item: 08-05-10-10

Information: ☐

Conference: ☐

Action: ☒

### SUBJECT:

To approve a contract renewal with Schoolnet for the 2010-2011 school year for software license, test bank license, and support services fees, i.e., data loading and support staff, at a cost not to exceed \$390,000.00.

### BACKGROUND:

Administered in the high schools, the Schoolnet formative assessment serves as the District's high school benchmark tests and provides diagnostic data for instructional planning and End Of Course performance.

CSIP: Goal 1: Performance      Row: 17

MSIP: 9.1

FUNDING SOURCE: (ex: 110 Fund Type – 2218 Function– 6411 Object Code – 111 Location Code – 00 Project Code)

Fund Source: 110-2822-6319-984-00	GOB	Requisition #:
Amount: \$390,000.00		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$390,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: 600013304

Department: Accountability

Requestor: Bertha Doar -Dr. Figgures

*Cleopatra Figgures*

Dr. Cleopatra Figgures, Dep. Supt., Accountability

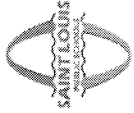
*Angela Banks*

Angela Banks, Interim Budget Director

*Enos Moss*

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams, Superintendent



## Vendor Performance Report

Type of report: Final x Quarterly <input type="checkbox"/>		Report Date: 5/25/10	
Dept / School: Accountability/Assessment		Reported By: B. Doar	
Vendor: SchoolNet		Vendor #: 600013304	
Contract # / P.O. #: 4500148600		Contract Name: SchoolNet	
Contract Amount: \$ 661,250.00		Award Date: 5/28/09	
Purpose of Contract (Brief Description):			
Software and License Services Agreement with Schoolnet to provide use of Kaplan Core Curriculum, assessment and professional development <b>Performance Ratings:</b> Summarize the vendor's performance and circle the number which best describes their performance in that category. See Vendor Performance Report Instructions for explanations of categories and numeric ratings ( <i>please attach additional sheets if necessary</i> ). Ratings 5 = Exceptional; 4 = Very Good; 3 = Satisfactory; 2 = Marginal; 1 = Unsatisfactory			
Category	Rating	Comments (Brief)	
Quality of Goods / Services	5		
	4		
	3		
	X		
	1		
Timeliness of Delivery or Performance	5		
	4		
	3		
	X		
	1		
Business Relations	5	Onsite staff support is efficient	
	4		
	X		
	2		
	1		
Customer Satisfaction	5	Customers at all levels have expressed concerns; same assessments at school level; misalignment with curriculum at central office level	
	4		
	3		
	X		
	1		
Cost Control	5	Costs do not justify the product	
	4		
	3		
	2		
	X		
Average Score	2.0	Add above ratings: divide the total by the number of areas being rated.	
Would you select / recommend this vendor again? Please be aware that an answer of yes authorizes the Purchasing Department to seek renewal of the available option year for this contract. All items and conditions within the current contract shall be honored during this renewal period. <div style="text-align: right;">           Please Check    Yes    No X         </div>			





# SAINT LOUIS PUBLIC SCHOOLS

Date: July 12, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Dr. Carlinda Purcell, Dep. Supt. - Academics

## VENDOR SELECTION METHOD:

<input checked="" type="checkbox"/>	RFP/Bid	RFP 034-0910
<input type="checkbox"/>	Sole Source	
<input type="checkbox"/>	Insurance Policy Renewal	
<input type="checkbox"/>	Ratification	

Agenda Item:  
Information:  
Conference:  
Action:

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
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08-06-10-11

## SUBJECT:

To approve the purchase of physical education equipment for all grade levels from four vendors (School Specialty, Sport Supply Group, Inc. (dba BSN Sports/Collegiate Pacific), S&S Worldwide, and Johnny Mac Sporting Goods) as determined by the responses to the referenced RFP. The cost of the combined purchase is not to exceed \$40,000.00 including shipping and handling.

## BACKGROUND:

The equipment included in the RFP includes jump ropes, hula hoops, juggling scarves, bean bags, parachutes, low intensity tennis balls, stop watches, half cones, whistles, Solo Sit N Reach, badminton sets, basketballs, volleyballs, soccer balls, playground kick balls, beach ball, and footballs. The equipment will be used for physical education classes to implement the Academics In Movement (AIM) physical education curriculum for grades K through 12. The equipment will also be used to complete the State mandated physical fitness assessment.

CSIP:	Goal #	SLPS Goal #3 - Resource	Row #	150	MSIP:	1.2.2
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## FUNDING SOURCE: (Fund Type) - (Function) - (Object Code) - (Location Code) - (Project Code)

Fund Source: 110 - 2218 - 6411 - 847 - 00	GOB	Requisition #:
Amount: \$ 40,000.00		
Fund Source: - - - -		Requisition #:
Amount:		
Fund Source: - - - -		Requisition #:
Amount:		
Cost not to Exceed: \$ 40,000.00	<input checked="" type="checkbox"/> Pending Funding Availability	Vendor #: Various

Department: Curriculum and Instruction

Requestor:

M. Leanne White

*Carlinda Purcell*  
Dr. Carlinda Purcell, Dep. Supt. - Academics

*Angela Banks*  
Angela Banks, Interim Budget Director

*Enos Moss*  
Enos Moss, CFO/Treasurer

*Dr. Kelvin R. Adams*  
Dr. Kelvin R. Adams, Superintendent



**St. Louis Public Schools RFP 034-0910**

## Physical Education Equipment

## Pricing Review

LEVEL	# Of Items Per School	Total # of Items	Item	Item Description	Quantity	Vendor	Total Cost
						Selected	
k - 8	1 pair	60 - pairs	Double Dutch Ropes - 16'	1 set of 16' Vinyl rope (Licorice style) with EZ Grip handles	60	School Specialty	\$ 149.40
k - 8	1 pair	60 - pairs	Double Dutch Ropes - 14'	1 set of 14' Vinyl rope (Licorice style) with EZ Grip handles	60	School Specialty	\$ 207.00
k - 8	1 dozen	720 ropes	Single Ropes	8' Vinyl rope (Licorice style) with plastic handles	120 sets of 6	School Specialty	\$ 188.40
k - 5	sets of 6	360 - 30" hoops	Hula Hoops	30" plastic hoops - variety of colors	60 sets	BSN	\$ 523.80
k - 5	sets of 6	360- 36" hoops	Hula Hoops	36" plastic hoops - variety of colors	60 sets	BSN	\$ 568.80
k - 5	24 - 3 scarf set or 72 scarf pack	46 - 72 scarf packs or 3312 scarves	Juggling Scarves	Colorful 17"x 17" or 18" x 18" nylon scarves - 3-Scarf Set (Orange/Pink/Yellow) w/ Instruction Guide	1104 sets of 3	School Specialty	\$ 1,810.56
k - 5	1 set of 10	46 sets of 10 or 460 bean bags	Bean Bags	5" square vinyl beanbags - Numbered, multi colored with double-stitched seams (set of 10)	46 sets	School Specialty	\$ 420.13
k - 5	1 per school	46 - 30' parachutes	Parachute	30' Parachute with 24 handles - multi-colored, rip-stop nylon material, double stitched panels, mesh center, and nylon carry bag with drawstring closure.	46	BSN	\$ 4,023.62
k-12	1 per school	74	Insta-Pulse™	Insta-Pulse™ - 1 I" Hand-Held version *Required Manufacturer - Insia Pulse	74	School Specialty	\$ 7,711.54
k-12	1 per school	9 Volt battery	9 Volt battery	9 Volt battery	74	School Specialty	\$ 53.28
k-12	1 per VPA school	5	CD Player	Califone® Variable-Speed CD/Cassette Player - Features auxiliary input/output, built-in microphone, and microphone jack, 20-track CD programming, voice-over feature, LCD display, 2 built-in 5" speakers, and AM/FM radio with remote. *Preferred Manufacturer - Califone	5	School Specialty	\$ 961.60
k-8	1 dozen	60 dozen or 720 balls	Low Intensity Tennis Balls	USTA Low Intensity Yellow Tennis Balls	60 dozen	BSN	\$ 388.80
k-12	1 per school	74	Stop Watch	Accusplit AX 740 - multiple slits	74	School Specialty	\$ 1,672.40
k-12	2 per school	148	Lanyard	Rayon w/large snap - blue and white	148	School Specialty	\$ 24.17
k-12	2 per school	148	Whistle	Metal Whistle - 1 3/4"	148	School Specialty	\$ 35.15



St. Louis Public Schools RFP 034-0910  
Physical Education Equipment  
Pricing Review

[illegible]

## Pricing Review

## Selected







# SAINT LOUIS PUBLIC SCHOOLS

Date: July 12, 2010

To: Dr. Kelvin R. Adams, Superintendent

From: Roger L. CayCe, Exec. Dir./Bldg. Comm., Operations

## VENDOR SELECTION METHOD:

- ☐ RFP/Bid  
☐ Sole Source  
☐ Contract Renewal  
☐ Ratification

Previous Bd. Res. #:

Agenda Item: 08-05-10-12  
Information: ☐  
Conference: ☐  
Action: ☒

## SUBJECT:

To approve the sale or disposal of surplus property determined by the Operations Department between July 23, 2010 through June 30, 2011 at no cost to the District.

## BACKGROUND:

Following the St. Louis Board of Education Regulation R3510.2, the Operations Department has determined that the District's warehouse is overflowing with discarded property of no further use to the District and requests to advertise and set up an auction to sell the property or as otherwise permitted.

CSIP: Goal 1: Performance Row: 109

MSIP: 8.10.1

FUNDING SOURCE: (ex: 110 Fund Type - 2218 Function- 6411 Object Code - 111 Location Code - 00 Project Code)

Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Fund Source:		Requisition #:
Amount:		
Cost not to Exceed: \$ 0.00	<input type="checkbox"/> Pending Funding Availability	Vendor #:

Department: Operations

Requestor: Tom Goodrich

Roger L. CayCe

Roger L. CayCe, Exec. Dir./Bldg. Comm., Operations

Angela Banks

Angela Banks, Interim Budget Director

Enos Moss

Enos Moss, CFO/Treasurer

Dr. Kelvin R. Adams

Dr. Kelvin R. Adams, Superintendent